

KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG COUNSELORS  
REGULAR BOARD MEETING MINUTES  
December 7, 2012

A regular meeting of the Kentucky Board of Certification of Alcohol and Drug Counselors was conducted on Friday, December 7, 2012 at the Office of Occupations & Professions, 911 Leawood Drive, Frankfort, Kentucky 40601

Members Present

Terry Reams, Chairman  
Todd Trumbore, Vice Chairman  
Patrick Whelan  
Geoffrey Wilson  
Ted Godlaski  
Tayna Fogle

Occupations and Professions

Robin Vick, Board Administrator

Members Absent

Kenneth Hemphill

Others in Attendance

Angela Evans - Board Counsel  
Mac Bell - Board Investigator  
Jane Oliver - Behavioral Health Services

---

Mr. Reams, Chairman called the meeting to order at 10:10 a.m.

Minutes

Mr. Wilson made a motion to accept the November 2, 2012 minutes. Mr. Trumbore seconded the motion. Motion carried.

Financial Statement

Mr. Whelan made a motion to accept the financial statement as submitted. Mr. Godlaski seconded the motion. Motion carried.

O&P Update

Reviewed and discussed adverse weather. Mr. Reams will be the contact person, Karen cc'ed, when deciding if the board meeting will be canceled due to the weather.

Old Business

The board reviewed : All references to certificate, certified, etc on section on the 51% rule, on disciplinary actions, and on Supervision. Mr. Trumbore made a motion to continue the discussion at the next meeting. Mr. Wilson seconded the motion. Motion carried.

New Business

Compliance Review - Spring 2013

Mr. Trumbore made a motion for Ms. Lockett, Board Administrator to complete the IC&RC Compliance Review Form and present at the next meeting. Mr. Godlaski seconded the motion. Motion carried.

CADC Degree Update on Forms

Ms. Evans, Board Counsel advised the Board that any revisions to forms will need to go before LRC for final approval. Mr. Whelan made a motion for Ms. Lockett, Board Administrator and Ms. Evans, Board Counsel work together on creating a paragraph from the Board for a request on supplemental information and send it as an additional page with renewal and reinstatement forms. Mr. Godlaski seconded the motion. Motion carried.

Estimate on Certificate Cards

The Board discussed printing certificates and certificate cards at renewal period. The Board would like to see a sample of the certificate card that will be provided at the next meeting and would like to see if there is an option of having the original issue date and new expiration date placed on the cards.

Mr. Whelan made a motion to have the Board issue certificates and certificate cards at renewal period. Ms. Fogle seconded the motion.

E-mail from Chris Fajarado – Grandfathering Credentials  
Board reviewed e-mail from Mr. Fajarado. No Action taken.

Letter from Rachel Day

Mr. Whelan made a motion to approve Voluntary Inactive Status for Ms. Day. Ms. Fogle seconded the motion. Motion carried. The Board would like Ms. Lockett to make Ms. Day aware of her responsibilities while on Voluntary Inactive Status.

### **Complaint Committee**

A motion was made by Mr. Trumbore to go into closed session per KRS 61.810 (1)(c) and (j) at 11:09 am to discuss complaint litigations. Motion was seconded by Mr. Godlaski. A motion was made by Ms. Fogle to come out of closed session at 11:20 am. Motion was seconded by Mr. Trumbore. Motion carried.

Complaint #1004 – Complaint Committee made a motion to dismiss. Motion was seconded by Mr. Trumbore. The Board voted with 4 members opposed, motion failed. Mr. Godlaski made a motion to leave complaint #1004 pending until Board is advised of formal decision from Hearing Officer. Motion was seconded by Ms. Fogle. Motion carried.

Complaint #1206 – Ongoing

Complaint #1207 – Complaint Committee made a motion to dismiss with a Cease and Desist Letter. Motion was seconded by Mr. Whelan. Motion carried.

Complaint #1208 – Ongoing

### **Board Counsel Report**

CADC List of Disciplinary Actions

Ms. Evans, Board Counsel reviewed with board and will keep up to date and bring to occasional board meetings.

The Board discussed an individual's application regarding one of the questions not being answered as required by the board. Mr. Godlaski made a motion to file an initiating complaint on behalf of the Board alleging that the individual was deceitful in his application for certification. Mr. Whelan seconded the motion. Motion carried.

### **Application Review**

Mr. Wilson made a motion to accept the Applications recommendation as specified below.

- Vonna Lynd Downs – Deferred
- Stacy Ezell – Approved
- Joe R. Hitchel – Approved
- Sandra Kelley – Approved
- Seth Gray – Approved
- Keith Mills – Approved

Mr. Whelan seconded the motion. Motion carried.

### **Reinstatement Review**

Mr. Wilson made a motion to accept the Reinstatements recommendation as specified below.

- Tammy Barnett – Approved
- Lynda Durrett – Approved

Ms. Fogle seconded the motion. Motion carried.

**Continuing Education**

Mr. Godlaski made a motion to accept the Continuing Education Applications as specified below.

- Four Rivers Behavioral Health – Approved for 4.0 hours
- Four Rivers Behavioral Health – Approved for 4.0 hours
- Four Rivers Behavioral Health – Approved for 4.0 hours
- Four Rivers Behavioral Health – Approved for 4.0 hours
- Seven Counties Services, Inc – Approved for 15.0 hours
- Heisel & Associates – Approved for 6.0 hours
- Heisel & Associates – Approved for 6.0 hours
- Heisel & Associates – Approved for 6.0 hours
- Heisel & Associates – Approved for 6.0 hours
- Heisel & Associates – Approved for 6.0 hours
- Heisel & Associates – Approved for 6.0 hours
- Heisel & Associates – Approved for 6.0 hours
- Heisel & Associates – Approved for 6.0 hours
- Heisel & Associates – Approved for 6.0 hours
- Heisel & Associates – Approved for 6.0 hours
- Heisel & Associates – Approved for 6.0 hours
- Heisel & Associates – Approved for 3.0 hours
- Heisel & Associates – Approved for 3.0 hours
- Heisel & Associates – Approved for 3.0 hours
- Heisel & Associates – Approved for 3.0 hours
- Heisel & Associates – Approved for 6.0 hours
- Heisel & Associates – Approved for 4.0 hours
- Heisel & Associates – Approved for 6.0 hours
- Heisel & Associates – Approved for 4.0 hours
- Heisel & Associates – Approved for 3.0 hours
- Heisel & Associates – Approved for 3.0 hours
- Heisel & Associates – Approved for 6.0 hours
- Heisel & Associates – Approved for 6.0 hours
- Heisel & Associates – Approved for 2.0 hours
- Heisel & Associates – Approved for 6.0 hours
- Heisel & Associates – Approved for 3.0 hours
- Heisel & Associates – Approved for 3.0 hours
- Heisel & Associates – Approved for 6.0 hours
- Heisel & Associates – Approved for 6.0 hours
- Heisel & Associates – Approved for 3.0 hours

Mr. Whelan seconded the motion. Motion carried.

**Reciprocity Application Review**

Mr. Wilson made a motion to accept the Reciprocity Applications as specified below.

- Janice Brashear - Approved
- Phillip Garamy - Approved
- Jessica Rose - Deferred

Mr. Whelan seconded the motion. Motion carried.

**Audit Application Review**

Mr. Wilson made a motion to accept the Audit Application as specified below.

- Gina Anderson – Audit Approved
- Loren E. Beckham – Audit Approved
- Richard Mason – Audit Approved
- Dale Wilson – Audit Approved

Ms. Fogle seconded the motion. Motion carried.

**Travel**

Mr. Godlaski made a motion to approve payment of travel and per diem expenses for eligible members.  
Mr. Wilson seconded the motion. Motion carried.

**Next Meeting**

2013 Dates Pending.

**ADJOURNMENT** - Mr. Godlaski made a motion to adjourn. Mr. Wilson seconded the motion. Motion carried.