

KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES
April 1, 2011

A regular meeting of the Kentucky Board of Certification of Alcohol and Drug Counselors was conducted on Friday, April 1, 2011 at the Office of Occupations & Professions, 911 Leawood Drive, Frankfort, Kentucky 40601

Members Present

Terry Reams, Chairman
Todd F. Trumbore, Vice Chairman
Patrick Whelan
Ted Godlaski
Kenneth Hemphill
Geoffrey Wilson

Occupations and Professions

Karen Lockett, Board Administrator
David Garr, Deputy Executive Director

Members Absent

Tayna Fogle

Others in Attendance

Angela Evans – Board Attorney
Mac Bell – CADC Investigator
Jane Oliver – Division of Behavioral Health

Call to Order

Mr. Reams, Chair called the meeting to order at 10:10 a.m.

Minutes

Mr. Godlaski made a motion to accept the March 4, 2011 minutes. Mr. Hemphill seconded the motion. Motion carried.

Financial Statement

Mr. Whelan made a motion to accept the financial statements as submitted. Mr. Godlaski seconded the motion. Motion carried.

Executive Directors Report

No Report

Deputy Executive Director Report

Mr. Garr discussed the Auditor of Public Accounts process. No actions were taken.

Mr. Garr discussed the existing Investigators contract with the board. Mr. Godlaski made a motion to continue with the existing contract for Mr. Mac Bell. Mr. Whelan seconded the motion. Motion carried.

Guest

Ms. Elaine C. Grant attended the April 1, 2011 board meeting to discuss her application. The Board reviewed her application and discussed, the Board explained to Ms. Grant what she needed to complete her application to have her application reviewed by the committee at the next meeting on May 6, 2011.

Old Business

The Board received an e-mail from Mr. Mike Townsend, President for the Kentucky Association of Addiction Professional regarding Ms. Cynthia Moreno Tuohy, Executive Director NAADAC. Mr. Townsend confirmed that Ms. Cynthia Moreno Tuohy to speak at this year's Kentucky School on Wednesday, July 20th. Mr. Townsend stated that Ms. Tuohy will speak on "What does the future hold for the substance abuse professional-Health Care Reform and beyond". The board discussed on providing one (1) Continuing Education Unit during the luncheon. Mr. Wilson made a motion for the Board to give one (1) CEU on "What does the future hold for the Substance Abuse Professional-Health Care Reform and Beyond". Mr. Hemphill seconded the motion. Motion carried.

The Board discussed presenting Ms. Cynthia Moreno Tuohy, Executive Director NAADAC with a honorary gift. Mr. Whelan made a motion to present Ms. Tuohy with a honorary gift of no more than \$75.00. Mr. Godlaski seconded the motion. Motion carried.

The Board discussed on having IC&RC to speak at the 2012 luncheon. Mr. Whelan made a motion for Mr. Trumbore to discuss the luncheon with IC&RC for the 2012 luncheon at Northern Kentucky University. Mr. Godlaski seconded the motion. Motion carried.

New Business

Mr. Reams received an e-mail from Mr. Jeff Jamar regarding Summary of NTN Topic Call on Scope of Practice. Mr. Jamar stated that he knew that the CADC Board was working on certification and licensure issues, and he thought it would be helpful for the board to have the two (2) documents Developing Model Scopes of Practice for Substance use Disorder Counseling and the Career ladder for the field of substance use disorders (SUDs). Mr. Jamar stated that the benefits to this would be that as insurance companies and federal funding would look at the treatment of substance use disorders that similar systems of credentialing professionals would be more easily understood and accepted. No actions were taken.

Mr. Reams received an e-mail from Mr. Mac Bell stating that Ms. LeeEtta Cummings, DUI-Adm, for the Division of Substance Abuse asked Mr. Bell if he could give a short presentation to the next DUI Providers Meeting on March 30, 2011, at EKU. Ms. Cummings asked Mr. Bell to provide a presentation on the Complaint Process for the CADC Board; How to instigate a complaint, How to write a complaint, essential items that should be provided with the complaint, and how the process works. Mr. Bell stated that he has no intentions of addressing any legal issues, current cases, past cases, only processes.

Mr. Reams informed Ms. Angela Evans, Board Counsel. Ms. Evans stated that if anyone were to speak on this issue, it would be her opinion that it should be a member of the Complaint Committee or Board Counsel as the "prosecutor" of a complaint.

The Board received a Curriculum Map from Mr. Sam Faulkner, Morehead State University. Mr. Faulkner stated that the board requested a curriculum map that would outline each of the TAP 21 competencies and how they are addressed in each of the classes. Mr. Faulkner stated that he would like the board to review and approve. Mr. Wilson made a motion for Mr. Godlaski to respond to Mr. Faulkner regarding the documentation of the four (4) courses and to submit a paragraph supporting the practicum and to send to Karen Lockett, Board Administrator to send. Mr. Whelan seconded the motion. Motion carried.

Task Force Group

The Task Force Group met following the regular scheduled board meeting.

Complaint Committee

Complaint #0901 - Ongoing
Complaint #1003 - Ongoing
Complaint #1004 - Ongoing
Complaint#1101 - Ongoing
Complaint#1102 - Ongoing
Complaint #1103 - Dismissed

Mr. Godlaski made a motion for Angela Evans, Board Counsel to send Ms. Woodward-Bonyata a letter regarding Complaint #0901 stating that the board requests that she includes instruction on how counselors can prevent creating social, personal and business relationships. Mr. Whelan seconded the motion. Motion carried.

Mr. Whelan made a motion to investigate Complaint 1102 for further information. Mr. Godlaski seconded the motion. Motion carried.

Mr. Godlaski made a motion to dismiss Complaint 1103 due to insufficient evidence exists upon which to base any disciplinary action. Mr. Whelan seconded the motion. Motion carried.

Board Counsel

Ms. Evans, Board Counsel responded to the e-mail from Ms. Amy Baker. Ms. Baker asked the Board if, "an individual can (re) file the same complaint once the board ruled on the issue." Ms. Evans stated that the Complaint Committee is obligated to review every complaint that is filed with the Board (201 KAR 35:060). Ms. Evans also stated that after a review, the Committee will provide a recommendation to the entire Board, as to whether there is sufficient evidence to warrant further action. Ms. Evans stated that a dismissed case may be reopened by the Board upon receiving additional information it believes would warrant further action. Ms. Evans stated that although she is not aware of the Board ever exercising this discretion, it certainly has the authority to do so.

Application Review

Mr. Trumbore made a motion to accept the committee's recommendations regarding applications.

- Elaine Grant - Deferred
- Clarissa Kult - Approved
- Livinus C. Uba - Deferred
- Myra L. Woodard - Deferred

Mr. Godlaski seconded the motion. Motion carried.

Audit Application Review

Mr. Hemphill made a motion to accept the committee's recommendations regarding **audit** applications.

- Paul Dalton - Approved
- Emily Doolin - Approved
- Lisa R. Palmer - Approved
- Hollon Sheena - Deferred
- George Shemwell - Approved
- Larry Wells = Approved

Mr. Godlaski seconded the motion. Motion carried.

Continuing Education

Mr. Whelan made a motion to accept the committee's recommendations regarding continuing education applications.

- Mountain Comprehensive Care Center - 12th Annual Stand up for a brighter tomorrow - Not your mothers drug - Approved for 1.5 hours
- Mountain Comprehensive Care Center - The relationship between health status & prescription drug misuse among adolescent - Approved for 1.5 hours
- Mountain Comprehensive Care Center - Fetal Alcohol Spectrum disorders: an invisible disability - Approved for 1.5 hours
- River Valley Behavioral Health - Paradoxical Techniques - Approved for 2.0 hours
- Seven Counties Services, Inc. - Making connections between the military, veterans, and community mental health services - Approved for 1.5 hours
- Transitions, Inc. - Etiology, recognition, and intervention for victims of domestic violence - Approved for 3.0 hours
- University of Evansville - Institute for Alcohol and Drug Studies - Approved for 24.0 hours
- Vinyard Community Church - Individual crisis intervention & peer support, group crisis intervention - Approved for 27.0 hours
- Western Schools - Community Abused Substances - Approved for 21.0 hours

Mr. Godlaski seconded the motion. Motion carried.

Travel

Mr. Godlaski made a motion to approve payment of travel and per diem expenses for eligible members.

Mr. Hemphill seconded the motion. Motion carried.

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Next Meeting

Complaint Committee - May 6, 2011 @ 9:30 a.m.
Regular Board Meeting - May 6, 2011@ 10:00 a.m.

Testing Dates for 2011:

June 10, 2011
September 9, 2011
December 9, 2011

ADJOURNMENT - 12:10 p.m.

Mr. Godlaski made a motion to adjourn. Mr. Trumbore seconded the motion. Motion carried.