

KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG COUNSELORS  
REGULAR BOARD MEETING MINUTES  
August 5, 2011

A regular meeting of the Kentucky Board of Certification of Alcohol and Drug Counselors was conducted on Friday, August 5, 2011 at the Office of Occupations & Professions, 911 Leawood Drive, Frankfort, Kentucky 40601

Members Present

Terry Reams, Chairman  
Todd F. Trumbore, Vice Chairman  
Ted Godlaski  
Kenneth Hemphill  
Geoffrey Wilson  
Patrick Whelan

Occupations and Professions

Karen Lockett, Board Administrator  
Jeremy Horton, Deputy Executive Director

Members Absent

Tayna Fogle, Citizen at Large

Others in Attendance

Angela Evans - Board Counsel  
Mac Bell - CADC Investigator  
Jane Oliver - Division of Behavioral Health

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Call to Order

Mr. Reams, Chair called the meeting to order at 10:15 a.m.

Minutes

Mr. Godlaski made a motion to accept the June 3, 2011 minutes. Mr. Hemphill seconded the motion. Motion carried.

Financial Statement

Mr. Godlaski made a motion to accept the financial statements as submitted. Mr. Whelan seconded the motion. Motion carried.

O&P Update

Mr. Horton discussed and presented a new financial report that will be submitted at each Board meeting. Mr. Horton discussed and presented a revised contract for Mr. Mac Bell, CADC Investigator regarding a 5% reduction. Mr. Bell agreed and signed the contract.

Old Business

The Board reviewed the letter sent to Mr. Faulkner stating that the Board sees no reason why the certificate specific courses should not be approved for appropriate educational credit toward certification.

The Board discussed the outcome of the CADC 2011 Kentucky School Annual Luncheon in Northern Kentucky University. Mr. Wilson made a motion to reimburse Mr. Godlaski for the gift basket that was given to the Guest Speaker Ms. Cynthia Moreno Tuohy, Executive Director of NAADAC. Mr. Hemphill seconded the motion. Motion carried.

The Board wants to Congratulate Mr. H. Wayne Creighton as the CADC of the 2011 Year.

New Business

The Board received an e-mail from Mr. Alan Bobbitt. Mr. Bobbitt asked the Board if they would accept Indiana endorsement for professionals, or would require an application for endorsement with this state (Kentucky) Mr. Bobbitt also requested an email marketing list. Mr. Bobbitt stated that he had spoken with IC&RC Representatives on multiple occasions, and have heard that this request would be alright. Mr. Bobbitt stated that the ICAADA Board would be happy to reciprocate with their endorsements and mailing lists so that the CADC Board could do the same. Mr. Bobbitt stated that he would be pleased for both boards to coordinate trainings in the future so that both boards could continue to raise the competence level of all members.

The Board reviewed and discussed the Kentucky Regulations. Mr. Whelan made a motion for the Kentucky Board of Certification of Alcohol and Drug Counselors approve Indiana Training programs for Kentucky credit provided they reciprocate. Mr. Wilson seconded the motion. Motion carried.

The Board discussed the application fee \$50.00 and exam fee of \$150.00. Mr. Whelan made a motion to accept the \$50.00 application fee when application is being submitted, but the \$150.00 examination fee would have to be paid before examination is taken. Mr. Godlaski seconded the motion. Motion carried.

Mr. Michael Vance e-mailed the board the New Administrative regulations:

201 KAR 43:010- Kentucky Applied Behavior Analyst Licensing Board as follows.

201 KAR 43:020 -Temporary Licensed Behavioral Analyst or Temporary Licensed Assistant: Application Procedures.

201 KAR 43:030 -Fees

201 KAR 43:040 - Code of ethical standards and standards of practice

The Board needed more time to review. Tabled to the next meeting.

The Board received an e-mail from Jessica Hestand, Chair Nominations Committee from IC&RC. Ms. Hestand stated that as Chair of the IC&RC Nominations Committee, she is responsible for informing IC&RC members of upcoming elections that will be taking place at the Fall meeting in Orlando, Florida. President and Treasurer will be voted on this fall. No actions were taken

The Board reviewed and discussed the IC&RC Fall Annual meeting in Orlando, Florida. Tabled to the next meeting.

The Board received an e-mail from Ms. Rachel R. Witmer, Executive Director IC&RC regarding revised April, 2011 Policies Procedures. The Board requested Karen Lockett, Board Administrator to send the IC&RC revised 2011 Policies Procedures via e-mail.

The Board received an e-mail from Ms. LeeEtta Cummings regarding Mr. Geoffrey Wilson giving a two (2) hour presentation at the upcoming DUI semi-annual meeting scheduled October 12, 2011. Ms. Cummings stated that she would like Mr. Wilson to give a presentation on Professional Boundaries and Ethical Decision-making foundations for Clinical Practice that was also offered at the Kentucky School.

The Board reviewed the invoice from IC&RC regarding Membership dues 2011/2012 -Reciprocity-eligible ADC Counselors. No action was taken.

The Board reviewed the invoice from IC&RC regarding ADC Pencil and Paper Exam/Exam Shipping. No action was taken.

#### **Task Force Group**

Mr. Reams presented and discussed the Proposed LADC Requirements at the CADC luncheon. No actions were taken.

#### **Complaint Committee**

Complaint #0901 - Ongoing

Complaint #1003 - Ongoing

Complaint #1004 - Ongoing

Complaint#1101 - Ongoing

Complaint#1102 - Dismissed

Complaint #1105 - Ongoing

The Complaint Committee recommended to the board to file a formal complaint. Mr. Whelan made a motion to file a formal complaint against complaint # 1003. Mr. Hemphill seconded the motion. Motion carried.

The Complaint Committee recommended to the board to dismiss complaint #1102 with prejudice. Mr. Whelan made a motion to dismiss complaint # 1102 with prejudice. Mr. Hemphill seconded the motion. Motion carried.

### **Board Counsel**

The Board discussed anonymous complaints. The Board stated that all complaints including anonymous complaints will be reviewed by the Complaint Committee, but will only take actions on complaints on that are completed on the complaint forms that is provided on the CADC website <http://adc.ky.gov>

### **Application Review**

Mr. Wilson made a motion to accept the applications as specified below.

- Tracy Barajas-Bentley - Deferred
- Tara J. Estes - Deferred
- Rodney Bentley - Approved
- Kathleen Blackman - Approved
- John C. Cobb - Approved
- Ruth Ann Campbell Combs - Approved
- Stephanie Hoskins - Approved
- Courtney Creal Wallace - Approved
- Sarah Wright - Approved
- Livinus Uba - Approved

Mr. Hemphill seconded the motion. Motion carried.

### **Audit Application Review**

Mr. Godlaski made a motion to accept the **audit** applications as specified below.

- Savannah Caceres - Approved
- Kelly Cooper - Approved
- Sandra Dodson - Approved
- Veronica Hunt - Approved
- Karen L. Walker - Approved
- Ronald Wegner - Approved
- Georgette Marlow - Deferred
- Marissa Hubert - Deferred

Mr. Hemphill seconded the motion. Motion carried.

### **Continuing Education**

Mr. Whelan made a motion to accept the continuing education applications as specified below.

- Cumberland River Comprehensive Care - Ethical consideration in mental health and substance abuse counseling-Approved for 6.0 hrs.
- Department of Corrections - Therapeutic Community Training Facility-Approved for 24.0 hrs
- Lifeskills, Inc. Motivational Interviewing-Approved for 12.0 hrs
- National Assoc of Drug Court - NADCP 17<sup>th</sup> Annual Training Conference-Approved for 21.0 hrs
- Owensboro Regional Recovery - Overview of the Biopsychosocial model of the disease of addiction-Approved for 2.0 hrs.
- RiverValley Behavioral Health- There's nothing street about it. "A focus on designer drugs- Approved for 3.0 hrs.
- Seven Co. Services - Cognitive Behavior Therapy-Approved for 6.0 hrs.
- Seven Co. Services - Summer Training 2011: includes three (3) training titles for CEUs-Approved for 6.0 hrs.
- Seven co. Services - Parent-child interactive therapy basic training-Approved for 6.0 hrs
- The Ridge Behavioral Health - Crisis-Management: Verbal De-escalation-Approved for 3.0 hrs
- The Ridge Behavioral Health - Self-injurious behavior-Approved for 3.0 hrs
- The Ridge Behavioral Health - Introduction to Healthcare decisions at the end of life and substance abuse and the elderly-Approved for 5.0 hrs.

- Western Baptist Hospital Education Department-5<sup>th</sup> Annual addiction and compulsive behavior symposium-Approved for 6.5 hrs.

Mr. Trumbore seconded the motion. Motion carried.

**Travel**

Mr. Whelan made a motion to approve payment of travel and per diem expenses for eligible members.

Mr. Trumbore seconded the motion. Motion carried.

**Next Meeting**

Regular Board Meeting - September 2, 2011@ 10:00 p.m.

**ADJOURNMENT** - 11:35 a.m.

Mr. Godlaski made a motion to adjourn. Mr. Trumbore seconded the motion. Motion carried