

**KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG
COUNSELORS
REGULAR BOARD MEETING MINUTES
December 3, 2010**

A regular board meeting of the Board of Certification of Alcohol and Drug Counselors was conducted on Friday, December 3, 2010 at the Office of Occupations & Professions, 911 Leawood Drive, Frankfort, Kentucky 40601

Members Present

Terry Reams, Chairman
Todd F. Trumbore, Vice Chairman
Geoffrey D. Wilson
Tayna Fogle
Patrick Whelan
Ted Godlaski

Occupations and Professions

Karen Lockett, Board Administrator
David Garr, Deputy Executive Director

Members Absent

Kenneth Hemphill

Others in Attendance

Ryan Halloran, Assistant Attorney
Mac Bell - Investigator
Jane Oliver - Mental Health

Call to Order

Mr. Reams, Chair called the meeting to order at 10:05 a.m.

Mr. Reams, Chair acknowledged Mr. Ted M. Godlaski and Mr. Geoffrey Wilson that has been re-appointed to the Kentucky Board of Certification for Alcohol and Drug Counselors.

Minutes

Mr. Trumbore made a motion to approve the October 1, 2010 minutes with amendments. Ms. Fogle seconded the motion. Motion carried.

Financial Statement

Mr. Godlaski made a motion to accept the financial statements as submitted. Mr. Trumbore seconded the motion. Motion carried.

Directors Report

No Report

Deputy Director

Mr. Garr informed the Board that Ms. Frances Short will no longer be with Occupations & Professions and Ms. Short will be working in the Labor Cabinet. Mr. Garr stated that he would become Acting Director until someone has been appointed Executive Director.

Old Business

No Report

New Business

Mr. Reams, Board Chair informed the board that the Board Officers election will take place at the January 7, 2010 Board meeting.

The Board reviewed and discussed amending the CADC application form to comply with the regulations. Mr. Wilson made a motion to amend the CADC application form to comply with the regulations. Mr. Trumbore seconded the motion. Motion carried.

Mr. Trumbore made a motion for Karen Lockett, Board Administrator to respond to the IC&RC surveys. Mr. Wilson seconded the motion. Motion carried.

Task Force Group

Task Force Group met on December 3, 2010 @ 1:00 p.m.

Complaint Committee

Complaint #0901 – Ongoing (monitored)

Complaint #1001 – Closed

Complaint #1003 – Ongoing (monitored)

Complaint #1004 - Ongoing

On November 30, 2010 the Complainant 0901 e-mailed Karen Lockett, Board Administrator requesting further direction from the Board on the specific steps needed for compliance with the probated suspension of the certification to practice as an Alcohol and Drug Counselor.

Mr. Trumbore made a motion for Mr. Halloran, Assistant Attorney to respond to the complaint # 0901 regarding specific steps needed for compliance with the probated suspension and to send a copy of the Recommended order and the Final order to complainant. Mr. Wilson seconded the motion. Motion carried.

Mr. Whelan made a motion to close Complaint #1001. Mr. Godlaski seconded the motion. Motion carried.

The Complaint Committee recommended an investigation on Complaint #1004. Mr. Trumbore made a motion to investigate Complaint #1004. Mr. Wilson seconded the motion. Motion carried.

Board Counsel

Mr. Ryan Halloran, Assistant Attorney introduced himself, and stated that he was substituting for Ms. Angela Evans Assistant Attorney.

Application Review

Mr. Godlaski made a motion to accept the committee's recommendations regarding applications.

Ms. Fogle seconded the motion. Motion carried.

- Derrick Bradley - Approved
- Charlie C Darrington - Approved
- M.E. Beth Harrison-Prado - Approved
- David Holland - Approved
- Lori Kelsey - Approved

Audit Application Review

Mr. Whelan made a motion to accept the committee's recommendations regarding audit applications. Mr. Trumbore seconded the motion. Motion carried.

- Libby Long - Approved
- Paulette Seng - Approved
- Cahterine Thomas-Pickrell - Approved

Continuing Education

Mr. Wilson made a motion to accept the committee's recommendations regarding continuing education applications. Ms. Fogle seconded the motion. Motion carried.

- Bluegrass Regional Prevention Center – Fetal Alcohol Spectrum disorders training of trainers- Approved for 18.0 hours
- Seven Co. Services, Inc. – Ethics & Dual Relationships – Approved for 3.0 hours
- Seven Co. Services, Inc. – Suicide Risk Assessment Training – Approved for 3.0 hours
- Seven Co. Services Inc. – Medical Necessity: Application in Behavioral Healthcare – Approved for 3.05 hours
- The Ridge Behavioral Health Sys. – Co-Occurring disorders: Current perspectives in prevalence, intervention, and treatment – Approved for 5.0 hours

Travel

Mr. Godlaski made a motion to approve payment of travel and per diem expenses for eligible members.
Mr. Whelan seconded the motion. Motion carried.

Next Meeting

Complaint Committee - January 7, 2011 @ 9:30 a.m.
Regular Board Meeting - January 7, 2010 @ 10:00 a.m.

Testing Dates for 2010:

March 11, 2011
June 10, 2011
September 9, 2011
December 9, 2011

ADJOURNMENT - 11:30 p.m.

Ms. Fogle made a motion to adjourn. Mr. Trumbore seconded the motion. Motion carried.