A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, December 1, 2017 at 10:00 a.m. the Department of Professional Licensing, 911 Leawood Drive, Frankfort, Kentucky 40601

Members Present
Geoff Wilson, Chair
Timothy Cesario, Vice Chair
Karyn Hascal
Sandra Kelley
Bernard Perconti
Theodore Godlaski

Members Absent
None

Department of Professional Licensing
Robin Vick, Admin. Section Supervisor
Kelly Walls, Board Administrator

Others in Attendance
Marcus Jones – Board Counsel
Quincy Ward – Public Protection Cabinet, Legal Services

Call to Order
Mr. Wilson called the meeting to order at 10:06 a.m.

Minutes
Mr. Godlaski made a motion to accept the November 3, 2017 meeting minutes as amended. Mr. Cesario seconded and the motion was carried.

Financial Statement
- The November financial report will be presented at the next meeting of the Board.

Department of Professional Licensing Report (D.P.L. Report)
- D.P.L. has created new email addresses specific to each board. This way, when there are changes with Board Administrators, the email history will always be maintained and there is just one email address for the public to keep track of. For this board, it is ADC@ky.gov
- Ms. Vick will follow up with the Governor’s office on the status of the open board member positions.
- Ms. Vick announced that Mr. Brown is no longer with this department and Scott Majors, Deputy Commissioner, is the interim Commissioner for the next few weeks. A new Commissioner will be appointed soon.
- Mr. Godlaski made a motion to accept the meeting dates for the year 2018 as presented. Ms. Hascal seconded the motion and it was carried. The 2018 meeting dates will be posted on the board website and added to the department’s master calendar.

Old Business
- Ms. Hascal made a motion for an email to be sent to all CADCs/LCADCs regarding the upcoming Initial Training in Supervisory Practices on January 25th, 2018 in Lexington. This information is also to be posted on the board website. Mr. Cesario seconded the motion and it was carried.
- IC&RC now requires 300 hours of classroom training for the ADC level credential. Since Kentucky requires statutory changes in order to implement this, Mr. Wilson will contact IC&RC’s Executive Committee to see how this will affect the Board. Ms. Walls is to ask IC&RC for meeting minutes from the IC&RC Fall 2015 conference.
**New Business**

- Ms. Kelley attended the IC&RC phone conference for administrators and representatives. The call was mostly a recap of the recent meeting in Omaha, Nebraska that Ms. Kelley also attended and reported on at the last board meeting. There will be a new CADC/ADC Job Analysis created next year so the Board will need to keep their eye out for this as it may affect requirements in Kentucky. Additionally, IC&RC will begin to send Memorandum of Agreements with the invoices. The Board attorney is to review this first when it arrives.

- Ms. Hascal has submitted her out-of-state travel request form to represent the Kentucky Board as the single voting delegate for the IC&RC Spring Conference in Detroit, Michigan from April 16th – April 18th, 2018.

- The Board discussed questions received via e-mail. Mr. Jones advised it is best for Ms. Walls and himself to draft responses as discussed today and then bring them to the next Board meeting for approval before sending.

- The Board reviewed the licensure status report.

**Complaints Committee**

- Complaint #1504 – Ongoing
- Complaint #1603 – Ongoing
- Complaint #1706 – Ongoing
- Complaint #1709A/B – Ongoing
- Complaint #1710 – Ongoing
- Complaint #1712A/B – Ms. Walls to send notice of 1712B to respondent. Board will most likely vote to begin investigation at the next meeting regarding 1712A.
- Complaint #1713 – Ongoing

**Board Counsel Report**

- Mr. Jones gave an update on the recently filed regulatory amendments: 201 KAR 35:040, 35:055, and 35:070.

- At the last meeting and after much discussion, the Board determined that hours of continuing education (CEU’s) are not to be earned during the 90-day grace period for renewal. This change still needs to be submitted to LRC and then clearly communicated to all credentials holders.

- Mr. Jones reviewed statute KRS 335B with the Board. The Board will begin implementing application interviews when deemed necessary regarding prior convictions.

**Temporary CADC Application Review**

Ms. Hascal made a motion to accept the application recommendations as specified:

<table>
<thead>
<tr>
<th>Name</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jordan</td>
<td>Approve</td>
</tr>
<tr>
<td>Brandt</td>
<td>Approve</td>
</tr>
<tr>
<td>Margaret</td>
<td>Approve</td>
</tr>
<tr>
<td>Bambi</td>
<td>Approve</td>
</tr>
<tr>
<td>Amber</td>
<td>Approve</td>
</tr>
<tr>
<td>Anissa</td>
<td>Approve</td>
</tr>
</tbody>
</table>
Mr. Godlaski seconded the motion to accept the recommendations. Motion carried.

**Temporary Registered Alcohol and Drug Peer Support Specialist Application Review**

Ms. Kelley made a motion to accept the application recommendations as specified:
- Karen Schrader – Approve
- Ashley Harmon - Defer

Mr. Godlaski seconded the motion to accept the recommendations. Motion carried.

**LCADC Application Review**

Mr. Godlaski made a motion to accept the application recommendations as specified:
- Michael Eiden – Defer
- Stephanie Gallagher – Approve
- Dede Stratton - Defer

Ms. Hascal seconded the motion to accept the recommendations. Ms. Kelley and Mr. Wilson abstained on respective applications as identified. Motion carried.

**LCADC IC&RC Reciprocity Application Review**

Mr. Godlaski made a motion to accept the application recommendations as specified:
- Bernice Calhoun – Approve
- Stephanie Stiltner - Approve

Ms. Hascal seconded the motion to accept the recommendations. Motion carried.
Request to Take Licensure Exam Application Review
Ms. Hascal made a motion to accept the application recommendations as specified:
    Framer Malone – Approve
    Lesley Doyle - Approve
Ms. Kelley seconded the motion to accept the recommendations. Motion carried.

LCADCA Application Review
Mr. Godlaski made a motion to accept the application recommendations as specified:
    Elina Holland – Approve
Ms. Hascal seconded the motion to accept the recommendations. Motion carried.

CADC Application Review
Ms. Hascal made a motion to accept the application recommendations as specified:
    Matthew Manley – Approve
    Selma Lindsey Terrell - Approve
Ms. Kelley seconded the motion to accept the recommendations. Motion carried.

CADC Audited Renewal Application Review
Ms. Hascal made a motion to accept the application recommendations as specified:
    Howard Dixon – Approve
Ms. Kelley seconded the motion to accept the recommendations. Motion carried.

Request to Change or Add Supervisor Application Review
Ms. Hascal made a motion to accept the application recommendations as specified:
    Emmanuel Muyenza – Approve
    Ruby Brooks – Approve
    Chris Mills - Approve
    Jimmy Salyers- Approve
Ms. Kelley seconded the motion to accept the recommendations. Motion carried.

LCADC Reciprocity Application Review – New Statute
Mr. Godlaski made a motion to accept the application recommendations as specified:
    Jerry Schacher - Defer
Ms. Hascal seconded the motion to accept the recommendations. Motion carried.

Request for Inactive Status
Ms. Hascal made a motion to accept the application recommendations as specified:
    Larry Hyde - Approve
Mr. Godlaski seconded the motion to accept the recommendations. Motion carried.

Special Request for LCADC
Ms. Hascal made a motion for the attorney to draft and send a response as discussed. Mr. Godlaski seconded the motion and the motion carried.

Request for Retired Status
Ms. Kelley made a motion to accept the application recommendations as specified:
    Stephanie Al-Uqda– Approve
    Ron Bixler – Approve
    Karen Coleman – Approve
Ms. Hascal seconded the motion to accept the recommendations. Motion carried.

**Request to Provide Supervision Application Review**
Ms. Hascal made a motion to accept the application recommendations as specified:
- Joseph Blanford – Approve
- Alicia Harrison – Approve
- William Mitchell – Approve
- Jimmy Richardson – Approve
- Larry Riffle – Approve
Ms. Kelley seconded the motion to accept the recommendations. Motion carried.

**Continuing Education Application Review**
Mr. Godlaski made a motion to accept the application recommendations as specified:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Course Details</th>
<th>Hours</th>
<th>Dates</th>
<th>Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>EKU – Institute for Excellence in Behavioral Health</td>
<td>Trauma Informed Care and Trauma Informed Care Overview</td>
<td>3 hours and 6 hours</td>
<td>1/11/18-6/21/18</td>
<td>Approve</td>
</tr>
<tr>
<td>EKU – Psychology Clinic</td>
<td>How to Understand and Address Suicide in Your Communities</td>
<td>6</td>
<td>1/8/18</td>
<td>Approve</td>
</tr>
<tr>
<td>SOAR</td>
<td>Provider Education, Substance Use Disorder</td>
<td>4.5</td>
<td>10/3/17</td>
<td>Approve</td>
</tr>
<tr>
<td>Bellarmine University</td>
<td>The Heroine Crisis and the Family’s Response</td>
<td>3.0</td>
<td>4/13/18</td>
<td>Approve</td>
</tr>
<tr>
<td>Heisel and Associates</td>
<td>9 Live Workshops for 2018</td>
<td>Several</td>
<td>Several</td>
<td>Approve</td>
</tr>
<tr>
<td>Centerstone</td>
<td>PracticeWise Intro. To MAP: Modules 1 - 5</td>
<td>Several</td>
<td>2018</td>
<td>Approve</td>
</tr>
<tr>
<td>Stan Dokmanus</td>
<td>Rapport, Communication, and Transformational CBT Work</td>
<td>20 hours Home Study</td>
<td>TBA</td>
<td>Approve</td>
</tr>
<tr>
<td>Geoff Wilson</td>
<td>Heroin and Methamphetamine Use</td>
<td>3.5</td>
<td>12/7/17</td>
<td>Approve</td>
</tr>
</tbody>
</table>

Ms. Kelley seconded the motion to accept the recommendations. Mr. Wilson abstained from the vote. Motion carried.

**Travel**
Ms. Hascal made a motion to approve payment of travel expenses for eligible members. Ms. Kelley seconded the motion. Motion carried unanimously.

**Next Meeting**
Friday, January 5th, 2018 at 10:00 a.m. Department of Professional Licensing, Frankfort, KY.

**Adjourn**
Ms. Hascal made a motion to adjourn. Mr. Godlaski seconded the motion. Motion carried unanimously.