

KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES
February 4, 2011

A regular board meeting of the Board of Certification of Alcohol and Drug Counselors was conducted on Friday, February 4, 2011 at the Office of Occupations & Professions, 911 Leewood Drive, Frankfort, Kentucky 40601

Members Present

Terry Reams, Chairman
Todd F. Trumbore, Vice Chairman
Patrick Whelan
Ted Godlaski
Tanya Fogle

Occupations and Professions

Karen Lockett, Board Administrator

Members Absent

Kenneth Hemphill
Geoffrey D. Wilson

Others in Attendance

Angela Evans - Board Attorney
Mac Bell - Investigator
Jane Oliver - Division of Behavioral Health

Call to Order

Mr. Reams, Chair called the meeting to order at 10:05 a.m.

Minutes

Mr. Godlaski made a motion to approve the January 7, 2010 minutes with amendments. Ms. Fogle seconded the motion. Motion carried.

Financial Statement

Mr. Trumbore made a motion to accept the financial statements as submitted. Mr. Godlaski seconded the motion. Motion carried.

Executive Directors Report

No Report

Deputy Executive Director Report

Board Administrator Report

Karen Lockett, informed the Board that Ms. Frances Short had been replaced by Ms. Shannon L. Tivitt as Executive Director.

Karen Lockett, Board Administrator informed the Board that Ms. Mary Jo Mathers, IC&RC had been contacted regarding the NBCC/ACA/AMHCA: Independent practice Authority. Ms. Mathers was asked if Mr. Andrew Kessler had any information.

Old Business

The Board discussed the CADC Luncheon agenda at Northern Kentucky University. Mr. Trumbore spoke to Mr. Mike Townsend to coordinate Ms. Cynthia Marino Toohey, President of NAADAC to speak at the CADC luncheon. Mr. Trumbore made a motion to have IC&RC and NAADAC to speak at the CADC Luncheon. Mr. Trumbore stated that he will contact and work with Ms. Justina Keathley, ECU. Mr. Whelan seconded the motion. Motion carried.

New Business

The Board reviewed and discussed the IC&RC Exam invoice. No action was taken.

The Board reviewed the letter from Rachel Witmer, IC&RC Association Coordinator regarding the compliance review. Ms. Witmer stated that as a result of the fall 2010 compliance review of the Boards' standards, the Compliance Review has found that the CADC Board has demonstrated full adherence to the IC&RC standards for the reciprocal credential. The letter stated that the 51% work/residency rule must be added to your requirements when your statutes are rewritten, as the Kentucky Board of Certification of Alcohol and Drug Counselors stated.

The Board reviewed and discussed the IC&RC Conference from Tuesday through Thursday April 26-28, 2011 in Denver, Colorado. IC&RC informed the board that the meetings will begin at 9am each day and end at 5pm so to please plan travel accordingly. Everyone is strongly encouraged to say through the conclusion of their business late Thursday.

Mr. Whelan made a motion for Mr. Todd Trumbore, Delegate and Karen Lockett, Board Administrator to attend the IC&RC Conference in Denver, Colorado on April 25, 2011 – April 29, 2011. Mr. Godlaski seconded the motion. Motion carried.

Task Force Group

The Task Force Group did not meet

Complaint Committee

Complaint #0901 – Ongoing (monitored)

Complaint #1003 – Ongoing

Complaint #1004 – Ongoing

Board Counsel

The Board discussed keeping or removing disciplinary actions from the CADC website. The Board made a motion to maintain disciplinary actions on the website until the Certified Alcohol and Drug Counselor has completed all conditions of disciplinary imposed.

Application Review

Mr. Trumbore made a motion to accept the committee's recommendations regarding applications.

- Stacie Bush – Approved
- Terri Dickerson – Deferred
- Robert D. Embry – Approved
- Kelly Ford – Approved
- Elaine Grant – Deferred
- Miran McClendon – Approved
- Amber Osmer – Deferred
- Robert Proctor – Deferred
- Jessica Ratliff – Approved
- Norvil Williamson – Approved

Ms. Fogle seconded the motion. Motion carried.

Audit Application Review

Mr. Whelan made a motion to accept the committee's recommendations regarding **audit** applications.

- John Adams – Approved
- Dawn Garrison – Deferred
- Elaine Lutz – Approved
- Kimberly Tracey – Deferred
- J. Larry Vaughn – Deferred

Ms. Fogle seconded the motion. Motion carried.

Continuing Education

Mr. Godlaski made a motion to accept the committee's recommendations regarding continuing education applications.

- RiverValley Behavioral Health - Evidence-Based sentencing for drug offenders - Approved for 3.0 hours
- Seven Counties Services, Inc. - Object relations therapy training - Approved for 6.0 hours
- Seven Counties Services, Inc. - Trauma Spectrum Disorders: Best clinical practices - Approved for 3.5 hours
- Seven Counties Services, Inc. - Motivational Interviewing - Approved for 30.0 hours
- Transitions, Inc. - Ethics: A work shop for substance abuse counselors - Approved for 3.0 hours
- Volunteers of America - Clinical Supervision - Approved for 12.0 hours
- Volunteers of America - Ethics & Documentation and where there is laughter there is hope - Approved for 5.0 hours

Mr. Whelan seconded the motion. Motion carried.

Travel

Mr. Godlaski made a motion to approve payment of travel and per diem expenses for eligible members.

Mr. Whelan seconded the motion. Motion carried.

Next Meeting

Complaint Committee - March 4, 2011 @ 9:30 a.m.

Regular Board Meeting - March 4, 2011@ 10:00 a.m.

Testing Dates for 2011:

March 11, 2011

June 10, 2011

September 9, 2011

December 9, 2011

ADJOURNMENT - 11:00 p.m.

Mr. Whelan made a motion to adjourn. Mr. Trumbore seconded the motion. Motion carried.