

**KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG
COUNSELORS
REGULAR BOARD MEETING MINUTES
March 5, 2010**

A regular board meeting of the Board of Certification of Alcohol and Drug Counselors was conducted on Friday March 5, 2010 at the Office of Occupations & Professions, 911 Leawood Drive, Frankfort, Kentucky 40601

Members Present

Terry L. Reams, Chair
Todd F. Trumbore, Vice Chairman
Tayna J. Fogle – Citizen at Large
Patrick L. Whelan
Kenneth Hemphill
Geoffrey D. Wilson

Occupations and Professions

Karen Lockett, Board Administrator

Members Absent

Ted Godlaski

Others in Attendance

Angela Evans, Board Attorney
Jane Oliver, Div. of Behavioral Health

Call to Order

Mr. Reams, Chair called the meeting to order at 10:10 a.m.

Minutes

Mr. Whelan made a motion to approve the February 5, 2010 minutes. Mr. Wilson seconded the motion. Motion carried.

Financial Statement

Ms. Fogle made a motion to accept the financial statements for February 28, 2010 as submitted. Mr. Trumbore seconded the motion. Motion carried.

Directors Report

No Report

Old Business

Ms. Evans presented a memorandum stating that the Board has discussed various areas within the last year that the board desires to address through legislation and/or amendments to regulations. The memorandum had a current list of topics that Ms. Evans has identified from past meetings.

New Business

Ms. Angela Evans, Board Attorney, discussed the process after the hearing is complete. Ms. Evans informed the board that the recommendation report should be ready for review 60 days from the date of the February 25, 2010 hearing. Ms. Evans informed the board that the board will make the final decision. Ms. Evans informed the board that Ms. LeEtta Cummings participated as the Expert Witness, along with Mr. Todd Trumbore and Tanya Fogle as the Hearing Panel, as well as Mr. Michael Head, from the Attorney General Office as the Hearing Officer. No action was taken.

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The Board received an E-mail notification from Alissa Bradley, IC&RC regarding *Item Writer Nominations*. Ms. Bradley stated that all exams have been updated. However, this is an on-going process and they have arranged for item writings for the following credentials at the beginning of June: AODA & AAODA. Ms. Bradley state that IC&RC are now in need of about 8-10 item writers for this credential. All sessions will be held at the SMT headquarters in Tampa, Florida. The deadline to submit the nomination form is Monday, March 29, 2010. Subject matter experts :

1. Are nominated by a member board
2. Hold the IC&RC credential in the particular area for which experts are being sought
3. Have between 2-10 years of certification

Mr. Wilson stated that Mr. Larry Vaughn would be a good candidate. Mr. Wilson made a motion to ask Mr. Vaughn if he would like to participate in the Item Writer process. Mr. Whelan seconded the motion. Motion carried.

The Board received an e-mail from Alissa Bradley of IC&RC regarding the IC&RC Stat Plan Update, International Advancement Strategy. Ms. Bradley asked that the board review both drafted documents the State Plan Update and the International Advancement Strategy and reply back to her with any comments or suggestions by March 8, 2010. No action was taken.

The Board asked Ms. Lockett, Board Administrator to prepare for the Kentucky School Luncheon. The board requested that the Certified Alcohol and Drug Counselor Nomination letter to be sent out to all Certified Alcohol Counselors. The board will present the CADC award at the Kentucky School Luncheon.

Complaint Committee

Complaint #0901 - Ongoing

Board Counsel

Ms. Evans discussed the Hearing process. No action was taken.

Application Review

Mr. Whelan made a motion to accept the committee's recommendations regarding applications.

- Jason Staats - Approved
- Connie Richardson - Deferred

Mr. Hemphill seconded the motion. Motion carried.

CONTINUING EDUCATION

Mr. Whelan made a motion to accept the committee's recommendations regarding continuing education applications.

- Center for Professional Development - Approved for 21.6 hours
- JADAC - Barriers in Thinking - Approved for 3.0 hours
- Our Lady of Peace - Domestic violence in the workplace - Approved for 2.0 hours
- Our Lady of Peace - In Love and in Danger: Teen dating violence & sexual assault - Approved for 3.0
- River Valley Behavioral Health - Approved for 3.0 hours
- Transitions - Domestic Violence - Approved for 3.0 hours

Mr. Hemphill seconded the motion. Motion carried.

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TRAVEL

Mr. Wilson made a motion to approve payment of travel and per diem expenses for eligible members. Ms. Fogle seconded the motion. Motion carried.

NEXT MEETING

The next meeting is scheduled for April 2, 2010 at 10:00 a.m.

Testing Dates for 2010:

June 11th & 12th

September 10th & 11th

December 10th & 11th

Ms. Fogle made a motion to adjourn. Mr. Whelan seconded the motion. Motion carried.

ADJOURNMENT - 11:05 a.m.