

KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES
May 6, 2011

A regular meeting of the Kentucky Board of Certification of Alcohol and Drug Counselors was conducted on Friday, May 6, 2011 at the Office of Occupations & Professions, 911 Leawood Drive, Frankfort, Kentucky 40601

Members Present

Terry Reams, Chairman
Todd F. Trumbore, Vice Chairman
Patrick Whelan
Ted Godlaski
Kenneth Hemphill
Geoffrey Wilson
Tayna Fogle

Occupations and Professions

Karen Lockett, Board Administrator
David Garr, Deputy Executive Director

Members Absent

Others in Attendance

Angela Evans – Board Counsel
Mac Bell – CADC Investigator

Call to Order

Mr. Reams, Chair called the meeting to order at 10:05 a.m.

Minutes

Mr. Wilson made a motion to accept the April 1, 2011 minutes. Mr. Hemphill seconded the motion. Motion carried.

Financial Statement

Mr. Godlaski made a motion to accept the financial statements as submitted. Mr. Whelan seconded the motion. Motion carried.

Executive Directors Report

No Report

Deputy Executive Director Report

Mr. Garr discussed a letter from Ms. Shannon L. Tivitt, Executive Director to Mr. Mac Bell, Board Investigator. Mr. Garr stated that in view of the current budget situation, all state agencies have been asked to review, prior to contract renewals, all non-professional and professional service requirements to identify areas where services can be performed more effectively, efficiently, or economically. Mr. Garr also stated that the Commonwealth of Kentucky, through the Office of Occupations and Professions, is requesting that all contracted Vendors consider a 5% reduction in their pricing-specifically as it relates to the contract, a 5% reduction in the "Hourly Rate" contained within the "Terms and Conditions" of the contract. Mr. Garr stated to Mr. Bell that if he accepted to fill out the Contract Renewal Agreement and the required Bidders Affidavit and return it to Occupations and Professions by May 20, 2011. Mr. Bell accepted the 5% reduction in the pricing-specifically as it relates to the contract.

Old Business

The Board discussed the Kentucky School CADC Luncheon fees. Mr. Trumbore made a motion for the Board to pay \$5.00 (five dollars) up to 75 people that will attend the CADC luncheon. Ms. Fogle seconded the motion. Motion carried.

New Business

Mr. Trumbore attended the IC&RC Spring 2011 Board Meeting in Denver, Colorado. Mr. Trumbore wanted to thank the Board for the opportunity to represent Kentucky at the spring board meeting from April 26-28. Mr. stated that the meeting marked the beginning of the celebration of the 30th anniversary of IC&RC. Mr. Trumbore discussed the presentation given by Mr. Anthony Coulson a former DEA agent regarding drug trafficking in Mexico. Mr. Trumbore informed the board that the DEA is to raise the process of drugs high enough to drive people to treatment. Mr. Trumbore stated that the Board

Administrator meeting was web-casted. Mr. Trumbore stated the there was a long discussion of many states move to licensure. The body affirmed the multiple levels of certification and multiple levels of education/experience to be recognized. The bigger concern is the jurisdictions where statute or regulation limits what will be paid for by funding sources.

IC&RC informed the Board that in December 2011, IC&RC will begin using pretest items on there exam. Pretesting will allow IC&RC to streamline their exam development process, provide much needed data on questions, and increase the security of their exams. On each IC&RC exam there will be 25 "unweighted" items that will not count toward the candidate's final score. Unweighted items are also called pretest items. Pretest items will not be identified on the exam, and will appear randomly on all exam forms. All exams will be 150 questions in length, including Advanced Alcohol and Drug Counselor (AADC) exam was previously 175 questions.

Mr. Whelan made a motion to approve current CADC's request to sit for the IC&RC written exams. Mr. Godlaski seconded the motion. Motion carried.

Task Force Group

The Task Force Group met following the regular scheduled board meeting. Mr. Reams stated that the Task Force Group will be able to present a Licensure proposal at the CADC Luncheon April 20, 2011.

Complaint Committee

Complaint #0901 - Ongoing
Complaint #1003 - Ongoing
Complaint #1004 - Ongoing
Complaint#1101 - Ongoing
Complaint#1102 - Ongoing

The complaint committee discussed Complaint #1101 and recommended to the board to file formal complaint. Mr. Godlaski made a motion to file a formal complaint on Complaint #1101. Mr. Whelan seconded the motion. Motion carried

The complaint committee reviewed and discussed a complaint regarding a Non-Certified person. The complaint committee recommended to give the complaint a complaint number. The complaint committee recommended Angela Evans, Board Counsel to send a letter to the respondent and to the current supervisor of the respondent.

Board Counsel

Angela Evans, Board Counsel discussed the letter from Mr. Ryan M. Halloran regarding KRS 13B.050 Notice of Administrative Hearing. The letter stated that due to the recent changes in staff positions in the Office of the Attorney General, they reviewed the process of assigning hearing officers to new cases in an effort to save time and efficiency.

Angela Evans, Board Counsel discussed an e-mail from Morgan Ransdell regarding guidance for Licensure Boards and OAG Attorneys that Represent Licensure Boards. The letter stated that the attached documents include technical guidance for licensure boards. In summary, the Civil Rights Division of the U.S. Department of Justice recently settled a civil rights case in which DOJ asserted that a private cosmetology school violated Title III of the ADA when it denied admission to an applicant with HIV/AIDS. The Civil Right Division requested that each Attorney General in the country take any necessary steps to eliminate any policies or procedures that preclude or interfere with the ability of persons with HIV/AIDS

Application Review

Ms. Fogle made a motion to accept the committee's recommendations regarding applications.

- Leza Brown - Approved
- Wesley Combs - Approved

- Julie Kay D'Anniballe - Approved
- Elaine Grant - Approved

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- Sheena Hollon - Approved
- Shawwna S. Mills - Approved
- Krystal Price - Approved
- Brittany Spitler - Approved
- Janet Staneruck - Approved
- Janean L. Tinsley - Approved
- Shannon Waters - Approved
- Georgene Waugh - Approved
- Dean Alvey - Deferred
- Ruth Campbell - Deferred
- John C. Cobb - Deferred
- Stephanie Hoskins - Deferred
- March Jacobson - Deferred
- Livinus Uba - Deferred
- Sarah Wright - Deferred

Mr. Hemphill seconded the motion. Motion carried.

Audit Application Review

Mr. Wilson made a motion to accept the committee's recommendations regarding **audit** applications.

- George Randall King - Approved
- Jane Prouty - Approved
- Debra Reeves - Approved

Mr. Trumbore seconded the motion. Motion carried.

Continuing Education

Mr. Trumbore made a motion to accept the committee's recommendations regarding continuing education applications.

- Mediation Resources - Strategic Problem Solving: solutions with a plan- Approved
- River Valley Behavioral Health - Managing Disruptive Behavior - Approved
- River Valley Behavioral Health - Therapy Intensive Training - Approved
- Seven Counties Services, Inc. - Using Metaphor & Play within FT-CBT - Approved
- Seven Counties Services, Inc. - Seven challenges dual diagnosis group therapy model - Approved.
- Seven Counties Service, Inc. - Cultural Competence in clinical practice - Approved
- The Ridge behavioral Health System - Pervasive Development disorders; Aspergers disorders and working the resistant client - Approved

Mr. Wilson seconded the motion. Motion carried.

Travel

Ms. Fogle made a motion to approve payment of travel and per diem expenses for eligible members.

Mr. Hemphill seconded the motion. Motion carried.

Next Meeting

Regular Board Meeting - July 20, 2011@ 10:00 a.m. @ Northern Kentucky University

Testing Dates for 2011:

June 10, 2011

September 9, 2011

December 9, 2011

ADJOURNMENT - 11:35 a.m.

Mr. Godlaski made a motion to adjourn. Mr. Trumbore seconded the motion. Motion carried.