

**KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG  
COUNSELORS  
REGULAR BOARD MEETING MINUTES  
September 10, 2010**

A regular board meeting of the Board of Certification of Alcohol and Drug Counselors was conducted on Friday, September 10, 2010 at the Office of Occupations & Professions, 911 Leawood Drive, Frankfort, Kentucky 40601

**Members Present**

Terry Reams, Chairman  
Todd F. Trumbore, Vice Chairman  
Patrick L. Whelan  
Ted Godlaski  
Kenneth Hemphill  
Tayna Fogle

**Occupations and Professions**

Karen Lockett, Board Administrator  
Frances Short, Executive Director  
David Garr, Deputy Executive Director

**Members Absent**

Geoffrey D. Wilson

**Others in Attendance**

Angela Evans, Board Attorney  
Mac Bell - Investigator  
Jane Oliver

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**Call to Order**

Mr. Reams, Chair called the meeting to order at 10:15 a.m.

**Minutes**

Mr. Godlaski made a motion to approve the August 6, 2010 minutes. Mr. Whelan seconded the motion. Motion carried.

**Financial Statement**

Mr. Godlaski made a motion to accept the financial statements as submitted. Mr. Whelan seconded the motion. Motion carried.

**Directors Report**

No Report

**Deputy Director**

Mr. Garr discussed the draft of the Memorandum of Agreement Between the Commonwealth of Kentucky. Mr. Garr discussed the calculation & method of payment. Mr. Garr stated that the annual fee is based on how many licensees or certificate holders there are for each board and that is how the annual fee is determined. The draft stated that in exchange for the services provided by the Office pursuant to this agreement, the Board shall pay an annual fee of \$29,500 for fiscal year 2012 and \$29,500 for fiscal year 2012. Mr. Garr asked the Board Chair to sign the MOA if the Board as a whole agreed to the terms. Mr. Godlaski made a motion to accept with a revision on Page 4 of 10 Sec 2.2 Mr. Trumbore seconded the motion. Motion carried.

Mr. Garr discussed the PSC invoice form for the Boards Investigator. Mr. Garr stated that effective September 1, 2010 the PSC invoice form must be used by contractors for submitting invoices for payment to Occupations & Professions. Mr. Garr also discussed and explained the terms and conditions of the PSC invoice to Mr. Mac Bell, Investigator for the CADC board. Mr. Godlaski made a motion to designate Occupations & Professions to review the PSC invoice and to pay accordingly. Mr. Whelan seconded the motion. Motion carried.

### **Old Business**

The Board discussed the Kentucky School Luncheon. The Board asked Karen Lockett, Board Administrator to contact Justina Keathley from EKU to discuss how to bring more new applicants and CADC to the luncheon during the Kentucky School Workshop Conference. The Board discussed Ms. Justina Keathley, from EKU and coordinator for the Kentucky School Luncheon to attend a board meeting to discuss how the luncheon is coordinated.

The Board discussed the CBT testing and the changing of the testing fee. No action was taken.

### **New Business**

No report

### **Task Force Group**

Mr. Reams informed the Board that the Task Force Group will meet following the Board meeting. No actions was taken.

### **Complaint Committee**

Complaint #0901 - Ongoing

Complaint #1001 - Ongoing

Complaint #1003 - Ongoing

At 10:50 a.m. Ms. Angela Evans, Board Attorney made a motion to go into closed session pursuant to KRS 61.810(1)(j) for adjudications at which neither the person involved his representatives, nor any other individual not a member of the agency's governing body or staff is present, but not including any meetings of planning commissions, zoning commissions, or boards of adjustment. At 12:45 Mr. Trumbore made a motion to go out of close session.

### **Board Counsel**

No report

### **Application Review**

Mr. Whelan made a motion to accept the committee's recommendations regarding applications. Mr. Godlaski seconded the motion. Motion carried.

- Nicole Brown - Approved
- Abigail Dawkins - Approved
- David M. Holland - Deferred

### **Audit Application Review**

Mr. Whelan made a motion to accept the committee's recommendations regarding **Audit** applications. Ms. Fogle seconded the motion. Motion carried

- Deborah Feaster - Approved
- Cheryl P. Shook - Approved
- Jennifer Hamilton - Approved

### **Continuing Education**

Mr. Whelan made a motion to accept the committee's recommendations regarding continuing education applications. Ms. Fogle seconded the motion. Motion carried.

- Bluegrass Reentry Council - Survival strategies: Facing the challenges of reentry - Approved
- JADAC - Putting into practice the 12 core functions for ADC - Approved
- Lifeskills, Inc. - Domestic Violence 101 training - Approved
- Pennyroyal Center - Motivational Interviewing - Approved

- Seven Counties Services, Inc. Object relation therapy: An introduction - Approved
- The Ridge Behavioral Health Services - Mystery & Magic of adolescent girls & it's a guy thing - Approved
- River Valley Behavioral Health - The ice that burns - Community strategies for combating meth - Approved
- Talbert House - Institute for training & development - Approved
- Tri Co. KY ASAP - Evidence based sentencing for drug offenders for Better outcomes - Approved
- Unite Pike - Addiction the disease: Call it what it is - Approved
- Western Baptist Hospital - 4<sup>th</sup> Annual addiction: Compulsive behaviors symposium - Approved

**Travel**

Mr. Godlaski made a motion to approve payment of travel and per diem expenses for eligible members. Mr. Trumbore seconded the motion. Motion carried.

**Next Meeting**

The next meeting is scheduled for October 1, 2010 at 10:00 a.m.

**Testing Dates for 2010:**

November 5, 2010

Mr. Godlaski made a motion to adjourn. Mr. Trumbore seconded the motion. Motion carried.

**ADJOURNMENT - 12:45 p.m.**