PUBLIC PROTECTION CABINET
Kentucky Department of Professional Licensing
Kentucky Board of Alcohol and Drug Counselors
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Frankfort, Kentucky 40601
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Andy Beshear
GOVERNOR

Jacqueline Coleman
LIEUTENANT GOVERNOR

DJ Wasson
SECRETARY

Brian Raley
DEPUTY SECRETARY

Kristen Lawson
COMMISSIONER

ADC Board Meeting Minutes

October 2, 2026

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, October 2, 2026, at 10:00 a.m. was held at the Department of Professional Licensing located at 500 Mero Street, Frankfort, Kentucky 40601.

Members Present
Karyn Hascal, Chair
Chris Holcomb
Danielle Matlock
John Kevin Schmidt
Aaron Smallwood
Stephanie Hoskins

Department of Professional Licensing
Jolene Shearer, Board Administrator
Marie Varney, Board Administrator
Andrea Allen, Board Administrator
Jeff Bardroff, Administrative Supervisor
Chasity Wray, Finance

Members Not Present
Dr. Stephanie Raglin, Vice Chair
Shreeta Waldon
Julie Bowers-Pryor

Public Protection Cabinet
Catherine Falconer, General Counsel
Michelle VanHook, Legal Counsel

Guests
Krystal Weiskoph

Tiffany Arnold

Call to Order
Karyn Hascal called the meeting to order at 10:02 a.m..

Minutes
A motion was made by Chris Holcomb to approve the minutes for September 11, 2026,. Motion, seconded by John Kevin Schmidt, carried.

Financial Report
The financial statements for the months ending September 30, 2026, were presented to the Board for review. No further action is required.

DPL Report
Jeff Bardroff introduced Michelle VanHook as the Board's new Legal Counsel.

Jeff Bardroff introduced Andrea Allen as the Board's new administrative staff. The Board now has three full time staff members.

Legal Counsel Report
Legal Counsel went over the changes the Regulation Committee has made to 201 KAR 35:010 and 201 KAR 35:060, with referenced form.

A motion was made by Danielle Matlock to accept the recommended changes to 201 KAR 35:010 as presented and to have Legal Counsel submit regulation to PPC Cabinet for the next step in promulgation. Motion, seconded by Stephanie Hoskins, carried

A motion was made by Danielle Matlock to accept the recommended changes to 201 KAR 35:060, with referenced form as presented and to have Legal Counsel submit regulation to PPC Cabinet for the next step in promulgation. Motion, seconded by Stephanie Hoskins, carried.

A motion was made by Danielle Matlock to approve Legal Counsel to make any grammatical error changes to the approved regulations from today and any future regulations brought to the Board of review. Motion, seconded by Stephanie Hoskins, carried.

ADC Licensure Status Report
A Licensure Status Report dated September 29, 2026, was presented to the Board for review. The report showed there are currently 4,369 active licensed Drug and Alcohol Counselors. No further action was required.

Old Business
Danielle Matlock presented an update to the Board regarding the Peer Support Workgroup.

Work Group Update. Met on September 25, 2026 and did not meet quorum. They met again on September 28, 2026 to vote for no to licensure board. The Work Group needs more time to research: 1. Certification board; and 2. Hybrid – Cabinet/Behavioral Health maintaining regulation process and create office of peer support advocacy. There is another option for a peer advisory council. The Work Group disbands after November 1, 2026, and may need another appointment.

New Business
A motion was made by Stephanie Hoskins to approve the RFP for a Board Investigator that was submitted for review. Motion, seconded by Chris Holcomb, carried.

The Board discussed the situation where it is not clear in the regulations that a TRADPSS has to be held before the RADPSS. This issue is being referred to the Regulation Committee for review for any changes to the regulations.

Application Review
A motion was made by Stephanie Hoskins to go into closed session at 10:28 a.m., pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding applications at which

information protected by KRS 61.810(1)(k) may be discussed. Motion seconded by John Kevin Schmidt, carried

A motion was made by John Kevin Schmidt to return to open session at 11:08 a.m. Motion seconded by Stephanie Hoskins, carried. No action was taken in closed session.

A motion was made by Danielle Matlock to approve applications reviewed by the Board prior to the Board meeting. Motion, seconded by Chris Holcomb, carried.

A motion was made by Stephanie Hoskins to ratify applications reviewed by the Board since the October 2, 2026 Board meeting. Motion, seconded by Chris Holcomb, carried.

Complaints Committee Report
The Board discussed the issue with obtaining quorum for the Complaints Committee while having the meetings the day before the Board meeting. During the discussion it was suggested to move complaints back to the day of the Board meeting at 9:00 a.m.. Going forward beginning November, 2026, the Complaints Committee will meet at 9:00 a.m. the day of the Board meeting.

A motion was made by Danielle Matlock to go into closed session at 11:10 a.m., pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding complaints at which information protected by KRS 61.810(1)(k) may be discussed. Motion seconded Stehpanie Hoskins, carried

A motion was made by Danielle Matlock to return to open session at 11:35 a.m. Motion seconded by John Kevin Schmidt, carried. No action was taken in closed session. John Kevin Schmidt and Stephanie Hoskins recused themselves the discussion during closed session.

A motion was made by Danielle Matlock to accept the recommendation made during the closed session. Motion, seconded by Karyn Hascal, carried.

A motion was made by Danielle Matlock to approve the recommendations made by the Complaints Committee. Motion, seconded by John Kevin Schmidt, carried.

- 2024ADC0001 – Dismiss
- 2025ADC00012 – Administrative Action
- 2025ADC00013 – Administrative Action
- 2025ADC00015 – Administrative Action
- 2025ADC00018 – Administrative Action
- 2025ADC00021 – Reprimand
- 2025ADC00024 – Dismiss
- 2026ADC00006 – Reprimand
- 2026ADC00011 – Propose an agreed order
- 2026ADC00022 – Reprimand
- 2026ADC00029 – Request information from outside Board

- 2026ADC00030 – Dismiss
- 2026ADC00033 – Send a second request for the requested information

Travel
A motion was made by Danielle Matlock approve travel and per-diem. Motion, seconded by Chris Holcomb, carried.

Christopher Holcomb – travel 10/2/26; per diem 10/1/26; 10/2/26
Stephanie Hoskins – travel 9/11/26; per diem 9/2/26; 9/8/26, 9/9/26, 9/10/26, 9/11/26
John Kevin Schmidt – travel 10/2/26; per diem 10/2/26
Karyn Hascal – travel 10/2/26; per diem 10/1/26; 10/2/26
Danielle Matlock – travel 10/2/26; per diem 9/17/26; 9/25/26; 9/27/26; 9/28/26; 10/1/26; 10/2/26
Aaron Smallwood – per diem 10/1/26; 10/2/26

Next Meeting
November 6, 2026

Adjourn
A motion was made by Chris Holcomb to adjourn at 11:40 a.m. Motion, seconded by John Kevin Schmidt, carried.