

**KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS**  
**BOARD MEETING MINUTES**  
**April 9, 2021**

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, April 9, 2021 at 10:00 A.M. online via Zoom video communication platform.

**MEMBERS PRESENT**

Tim Cesario, Chair  
Kristi Elrod, Vice-Chair  
Bruce Dudley  
Karyn Hascal  
Stephanie Raglin  
David Gearheart

**MEMBERS ABSENT**

Leon Heaton

**DEPARTMENT OF PROFESSIONAL LICENSING**

Kevin R. Winstead, Acting Commissioner  
Chessica Nation, Admin Section Supervisor  
Mallory McDonald, Board Administrator

**OTHERS IN ATTENDANCE**

Leah Boggs, General Counsel  
Shan Dutta, Executive Advisor

**CALL TO ORDER**

Mr. Cesario called the meeting to order at 10:00 A.M.

**MINUTES**

Mr. Dudley made a motion to approve the March 5, 2021 meeting minutes. Ms. Hascal seconded the motion, and the motion carried unanimously.

**FINANCIAL REPORT**

The Board reviewed the March financial statements.

**DEPARTMENT OF PROFESSIONAL LICENSING REPORT**

Acting Commissioner Kevin R. Winstead reported updates on regulations filed and provided information regarding the public comment timeline and possible hearing.

Chessica Nation, Admin Section Supervisor, provided an update to the Board regarding new form requirements that are in the process of being added to the ADC website. Ms. Nation suggested turning off the online application system and returning to paper forms while IT works to update the system. Jennifer Franklin of DOI previously reported that a timeline of 6 months will be needed to make the requested changes. Following discussion, a motion was made by Ms. Hascal to turn off online applications until updates to the system have been made. Ms. Raglin seconded the motion, and the motion carried unanimously.

**NEW BUSINESS**

- The Board discussed a review of 4/23 supervision training.
- The Board discussed programming questions from Jennifer Franklin.
- The Board discussed SB166 and scheduled a meeting to amend Administrative Regulations
- The Board met with R. Raines to discuss his TRADPSS application. Following discussion, the Board approved the application.
- The Board discussed new complaint process procedures.
- The Board discussed an email question from T. Ware.

**COMPLAINTS COMMITTEE**

Leah Boggs, General Counsel, introduced Shan Dutta as the new Board attorney. Ms. Boggs provided updates from the Complaints Committee on the following complaints where no action occurred:

**2020KBADC00003**

**2020KBADC00004**

**2019ADC00013**

**2019ADC00014**  
**2020ADC00011**  
**2020ADC00004**  
**2020ADC00009**  
**2020ADC00012**  
**2021ADC00001**

Following discussion, Ms. Elrod made a motion to accept the report from the Complaints Committee. Ms. Hascal seconded the motion, and the motion carried unanimously.

**2020ADC0002:** Following discussion, a motion to accept final judgement made by Ms. Elrod. Ms. Hascal seconded the motion, and the motion carried unanimously.

**2021KBADC00002:** Following review of supervision documents, Ms. Hascal motioned to initiate a complaint based on the information provided. Ms. Elrod seconded the motion, and the motion carried unanimously.

#### **LEGAL COUNSEL REPORT**

Following discussion, Ms. Raglin moved and Ms. Elrod seconded that the Board approve the Memorandum of Agreement between the Board and the Office of Legal Services for the year of 7/1/21 to 6/30/22 with the hourly rate of \$90 and a total cap of \$25,000. All other terms also remained the same. The motion carried unanimously.

#### **TEMPORARY RADPSS APPLICATION REVIEW**

Ms. Raglin made a motion to accept the application recommendations as specified. Ms. Hascal seconded the motion, and the motion carried unanimously.

#### **APPROVED**

Pamela Branham  
Allison Hines  
Richard Keeper  
Robert Raines  
Emilee Ward  
Truman Wayne

#### **TEMPORARY CADC APPLICATION REVIEW**

Ms. Raglin made a motion to accept the application recommendations as specified. Ms. Elrod seconded the motion, and the motion carried unanimously. Ms. Hascal abstained from 1 review/vote.

#### **APPROVED**

Susan Adams  
Joy Burton  
Kaylee Carrington  
Douglas Donaldson  
Mallory Fisherman  
Rebecca Gorman  
Heather Layne  
Chandra Litchfield  
Glenn Martin  
Timothy McFarland  
Amanda McSwain  
Jerry Moore  
Jessica Nichols  
Miranda Patrick  
Caroline Powell  
Rebecca Preece  
Angela Ratliff  
Delkis Restituyo  
Nora Rose  
Sandy Shulz  
Sierra Seaborne  
Shimere Simpson  
Gwendolyn Smith  
Jessica Smith

Eva Snadon  
Isaac Snyder  
Tammy Stevens  
Marion Stodghill  
Ciara Sweatt  
Marcellina Ulor  
Summer White  
Rochelle Williams  
Jaime Wireman

#### **CADC APPLICATION REVIEW**

Mr. Gearheart made a motion to accept the application recommendations as specified. Ms. Raglin seconded the motion, and the motion carried unanimously.

#### **LCADCA APPLICATION REVIEW**

Ms. Raglin made a motion to accept the application recommendations as specified. Ms. Hascal seconded the motion, and the motion carried unanimously.

#### **REQUEST TO PROVIDE SUPERVISION REVIEW**

Ms. Hascal made a motion to accept paper & online application recommendations as specified. Ms. Raglin seconded the motion, and the motion carried unanimously.

#### **ONLINE & PAPER SUBMISSIONS FOR SUPERVISORY AGREEMENTS AND ANNUAL REPORTS**

Ms. Hascal made a motion to accept the paper & online application recommendations as specified. Ms. Raglin seconded the motion, and the motion carried unanimously.

#### **RE-EXAMINATION APPLICATION REVIEW**

Ms. Raglin made a motion to accept the paper & online application recommendations as specified. Mr. Gearheart seconded the motion, and the motion carried unanimously.

#### **APPROVED**

Janice Baker  
Kendrah Sanders  
Yolonda Armstead

#### **RECIPROCITY REQUESTS**

Ms. Hascal made a motion to accept the application recommendations as specified. Ms. Raglin seconded the motion, and the motion carried unanimously.

#### **APPROVED**

Shantal Childers  
Duane Sorrell

#### **CONTINUING EDUCATION APPLICATION REVIEW**

Mr. Gearheart made a motion to accept the application recommendations as specified. Ms. Hascal seconded the motion, and the motion carried unanimously.

Geoff Wilson	<i>Motivational Interviewing</i>	3	4/9/21	<i>Approved</i>
Geoff Wilson	<i>Effectively Treating Clients with co-occurring substance use and mental health disorders</i>	6	5/6/21	<i>Approved</i>
KY OPEN	<i>National Institute on Drug Abuse UKY</i>	1	1/7/21-6/1/22	<i>Approved</i>

LifeSkills, Inc.	<b>AMSR</b>	6.5	4/7 4/8	<b>Approved</b>
Millard College	<b>Addiction Recovery Care</b>	109	various	<b>Approved</b>
Northkey Community Care	<b>Court processes for Clinical Staff</b>	2	5/21/21	<b>Approved</b>
Northkey Community Care	<b>Early Childhood practices in a Clinical Setting</b>	1.5	4/13/21	<b>Approved</b>
River Valley Behavioral Health	<b>Family Based Treatment of Eating Disorders in children and adolescents</b>	1.5	4/23/21	<b>Approved</b>
River Valley Behavioral Health	<b>Understanding Grief and Loss</b>	2	10/15/21	<b>Approved</b>
Stephen Jones	<b>Targeted Case Management</b>	24	various	<b>Approved</b>
The Ridge Behavioral Health System	<b>How to prevent counselor burnout during each stage of COVID-19</b>	1	4/9/21	<b>Approved</b>

#### **NEXT MEETINGS**

Regular Meeting – Friday, May 7, 2021 at 10:00 A.M., Department of Professional Licensing, Frankfort, KY.

#### **ADJOURN**

Ms. Hascal made a motion to adjourn at 3:40 P.M. Ms. Elrod seconded the motion, and the motion carried unanimously.

**Kentucky Board of Alcohol and Drug Counselors – Tim Cesario, Board Chair**  
Minutes prepared by Mallory McDonald, Board Administrator