

KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS
BOARD MEETING MINUTES
April 9, 2021

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, April 9, 2021 at 10:00 A.M. online via Zoom video communication platform.

MEMBERS PRESENT

Tim Cesario, Chair
Kristi Elrod, Vice-Chair
Bruce Dudley
Karyn Hascal
Stephanie Raglin
David Gearheart

MEMBERS ABSENT

Leon Heaton

**DEPARTMENT OF PROFESSIONAL
LICENSING**

Kevin R. Winstead, Acting Commissioner
Chessica Nation, Admin Section Supervisor
Mallory McDonald, Board Administrator

OTHERS IN ATTENDANCE

Leah Boggs, General Counsel
Shan Dutta, Executive Advisor

CALL TO ORDER

Mr. Cesario called the meeting to order at 10:00 A.M.

MINUTES

Mr. Dudley made a motion to approve the March 5, 2021 meeting minutes. Ms. Hascal seconded the motion, and the motion carried unanimously.

FINANCIAL REPORT

The Board reviewed the March financial statements.

DEPARTMENT OF PROFESSIONAL LICENSING REPORT

Acting Commissioner Kevin R. Winstead reported updates on regulations filed and provided information regarding the public comment timeline and possible hearing.

Chessica Nation, Admin Section Supervisor, provided an update to the Board regarding new form requirements that are in the process of being added to the ADC website. Ms. Nation suggested turning off the online application system and returning to paper forms while IT works to update the system. Jennifer Franklin of DOI previously reported that a timeline of 6 months will be needed to make the requested changes. Following discussion, a motion was made by Ms. Hascal to turn off online applications until updates to the system have been made. Ms. Raglin seconded the motion, and the motion carried unanimously.

NEW BUSINESS

- The Board discussed a review of 4/23 supervision training.
- The Board discussed programming questions from Jennifer Franklin.
- The Board discussed SB166 and scheduled a meeting to amend Administrative Regulations
- The Board met with R. Raines to discuss his TRADPSS application. Following discussion, the Board approved the application.
- The Board discussed new complaint process procedures.
- The Board discussed an email question from T. Ware.

COMPLAINTS COMMITTEE

Leah Boggs, General Counsel, introduced Shan Dutta as the new Board attorney. Ms. Boggs provided updates from the Complaints Committee on the following complaints where no action occurred:

2020KBADC00003

2020KBADC00004

2019ADC00013

2019ADC00014
2020ADC00011
2020ADC00004
2020ADC00009
2020ADC00012
2021ADC00001

Following discussion, Ms. Elrod made a motion to accept the report from the Complaints Committee. Ms. Hascal seconded the motion, and the motion carried unanimously.

2020ADC00002: Following discussion, a motion to accept final judgement made by Ms. Elrod. Ms. Hascal seconded the motion, and the motion carried unanimously.

2021KBADC00002: Following review of supervision documents, Ms. Hascal motioned to initiate a complaint based on the information provided. Ms. Elrod seconded the motion, and the motion carried unanimously.

LEGAL COUNSEL REPORT

Following discussion, Ms. Raglin moved and Ms. Elrod seconded that the Board approve the Memorandum of Agreement between the Board and the Office of Legal Services for the year of 7/1/21 to 6/30/22 with the hourly rate of \$90 and a total cap of \$25,000. All other terms also remained the same. The motion carried unanimously.

TEMPORARY RADPSS APPLICATION REVIEW

Ms. Raglin made a motion to accept the application recommendations as specified. Ms. Hascal seconded the motion, and the motion carried unanimously.

APPROVED

Pamela Branham
Allison Hines
Richard Keeper
Robert Raines
Emilee Ward
Truman Wayne

TEMPORARY CADC APPLICATION REVIEW

Ms. Raglin made a motion to accept the application recommendations as specified. Ms. Elrod seconded the motion, and the motion carried unanimously. Ms. Hascal abstained from 1 review/vote.

APPROVED

Susan Adams
Joy Burton
Kaylee Carrington
Douglas Donaldson
Mallory Fisherman
Rebecca Gorman
Heather Layne
Chandra Litchfield
Glenn Martin
Timothy McFarland
Amanda McSwain
Jerry Moore
Jessica Nichols
Miranda Patrick
Caroline Powell
Rebecca Preece
Angela Ratliff
Delkis Restituyo
Nora Rose
Sandy Shulz
Sierra Seaborne
Shimere Simpson
Gwendolyn Smith
Jessica Smith

Eva Snadon
Isaac Snyder
Tammy Stevens
Marion Stodghill
Ciara Sweatt
Marcellina Ulor
Summer White
Rochelle Williams
Jaime Wireman

CADC APPLICATION REVIEW

Mr. Gearheart made a motion to accept the application recommendations as specified. Ms. Raglin seconded the motion, and the motion carried unanimously.

LCADCA APPLICATION REVIEW

Ms. Raglin made a motion to accept the application recommendations as specified. Ms. Hascal seconded the motion, and the motion carried unanimously.

REQUEST TO PROVIDE SUPERVISION REVIEW

Ms. Hascal made a motion to accept paper & online application recommendations as specified. Ms. Raglin seconded the motion, and the motion carried unanimously.

ONLINE & PAPER SUBMISSIONS FOR SUPERVISORY AGREEMENTS AND ANNUAL REPORTS

Ms. Hascal made a motion to accept the paper & online application recommendations as specified. Ms. Raglin seconded the motion, and the motion carried unanimously.

RE-EXAMINATION APPLICATION REVIEW

Ms. Raglin made a motion to accept the paper & online application recommendations as specified. Mr. Gearheart seconded the motion, and the motion carried unanimously.

APPROVED

Janice Baker
Kendrah Sanders
Yolonda Armstead

RECIPROCITY REQUESTS

Ms. Hascal made a motion to accept the application recommendations as specified. Ms. Raglin seconded the motion, and the motion carried unanimously.

APPROVED

Shantal Childers
Duane Sorrell

CONTINUING EDUCATION APPLICATION REVIEW

Mr. Gearheart made a motion to accept the application recommendations as specified. Ms. Hascal seconded the motion, and the motion carried unanimously.

Geoff Wilson	<i>Motivational Interviewing</i>	3	4/9/21	<i>Approved</i>
Geoff Wilson	<i>Effectively Treating Clients with co-occurring substance use and mental health disorders</i>	6	5/6/21	<i>Approved</i>
KY OPEN	<i>National Institute on Drug Abuse UKY</i>	1	1/7/21-6/1/22	<i>Approved</i>

LifeSkills, Inc.	<i>AMSR</i>	6.5	4/7 4/8	<i>Approved</i>
Millard College	<i>Addiction Recovery Care</i>	109	various	<i>Approved</i>
Northkey Community Care	<i>Court processes for Clinical Staff</i>	2	5/21/21	<i>Approved</i>
Northkey Community Care	<i>Early Childhood practices in a Clinical Setting</i>	1.5	4/13/21	<i>Approved</i>
River Valley Behavioral Health	<i>Family Based Treatment of Eating Disorders in children and adolescents</i>	1.5	4/23/21	<i>Approved</i>
River Valley Behavioral Health	<i>Understanding Greif and Loss</i>	2	10/15/21	<i>Approved</i>
Stephen Jones	<i>Targeted Case Management</i>	24	various	<i>Approved</i>
The Ridge Behavioral Health System	<i>How to prevent counselor burnout during each stage of COVID-19</i>	1	4/9/21	<i>Approved</i>

NEXT MEETINGS

Regular Meeting – Friday, May 7, 2021 at 10:00 A.M., Department of Professional Licensing, Frankfort, KY.

ADJOURN

Ms. Hascal made a motion to adjourn at 3:40 P.M. Ms. Elrod seconded the motion, and the motion carried unanimously.

Kentucky Board of Alcohol and Drug Counselors – Tim Cesario, Board Chair
Minutes prepared by Mallory McDonald, Board Administrator