

KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES – June 2, 2023

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, June 2, 2023, at 10:00 a.m. online via Zoom video communication platform and at 500 Mero Street, Frankfort, Kentucky.

MEMBERS PRESENT

Tim Cesario, Chair
Karyn Hascal, Vice Chair
Dr. Stephanie Raglin
Robert Durham

DEPARTMENT OF PROFESSIONAL LICENSING

Kristen Lawson, Commissioner
Lyndsay Sipple, Section Supervisor
Lisa Traylor, Board Administrator Daniel
Leffel, Board Attorney

OTHERS IN ATTENDANCE

Kayla Sewell
Kya McIntosh
Samantha Middleton
Carla Craig
John Ferguson
Carolyn Wallace

MEMBERS NOT PRESENT

Leon Heaton
David Gearheart

CALL TO ORDER

Mr. Cesario called the meeting to order at 10:05 a.m.

MINUTES

Dr. Raglin made a motion to approve May 12, 2023, regular board meeting minutes. Mr. Durham seconded, and the motion carried unanimously.

DPL REPORT

Commissioner Lawson introduced Lyndsey Sipple as the new interim section supervisor.

FINANCIAL REPORT

Dr. Raglin made the motion to approve the May financial report. Mrs. Hascal seconded, and the motion carried unanimously.

OLD BUSINESS

There were some discussions pertaining to the next supervisor dates and it was decided that they were as follows:
September 20, 2023
December 8, 2023

NEW BUSINESS

- Dr. Raglin made a motion to approve the financial agreement with DPL to pay a \$600 application fee and the \$6,000 fees for all credential holders that got their license during the test waiver period for the CCS credential. Mrs. Hascal seconded, and the motion carried unanimously.
- Mrs. Hascal made a motion to approve travel for Mr. Heaton to attend the IC&RC Fall meeting. Mr. Durham seconded, and the motion carried unanimously.
- Dr. Raglin made a motion to have Mrs. Traylor send out letter to all credential holders to vote on counselor of the year and have a plaque ordered. Mrs. Hascal seconded, and the motion carried unanimously.
- Mrs. Hascal made a motion to have a plaque sent to a departing board member, Bruce Dudley, for his service. Mr. Durham seconded, and the motion carried unanimously.
- Mrs. Hascal made a motion to have Mr. Durham replace Mr. Dudley on the complaints committee. Dr. Raglin seconded, and the motion carried unanimously.

APPLICATION REVIEW

- Mrs. Hascal made a motion for closed session pursuant to KRS 61.810(1)(j)(k) for application review. Motion seconded by Dr. Raglin, and the motion carried unanimously. The Board entered closed session at 10:37 a.m.
- Mrs. Hascal made a motion to enter open session at 11:57 a.m. Dr. Raglin seconded, and the motion carried unanimously.

- Mr. Durham made a motion to approve the credentialing applications that were submitted via mail. Mrs. Hascal seconded the motion and the motion carried unanimously.
- Mr. Durham made a motion for closed session pursuant to KRS 61.810(1)(j)(k) for online application review. Motion seconded by Mrs. Hascal, and the motion carried unanimously. The Board entered closed session at 11:57 a.m.
- Dr. Raglin made a motion to approve the credentialing applications submitted via eServices as reviewed. Mr. Durham seconded the motion and the motion carried unanimously.

COMPLAINTS

Dr. Raglin made a motion to adopt the complaints committee's recommendations and Mr. Durham seconded the motion. The motion passes unanimously.

LEGAL COUNSEL REPORT

No report.

TRAVEL AND LODGING

Dr. Raglin made a motion to accept travel and lodging for the May 12th, 2023, meeting. Mr. Durham seconded the motion. The motion carried unanimously.

NEXT MEETING

- Special meeting Thursday, June 8, 2023, at 9:00 a.m.
- Friday, July 7, 2023, at 10:00 a.m.

ADJOURN

Dr. Raglin made a motion to adjourn at 1:00 p.m. and Mr. Durham seconded the motion. The motion carried unanimously.