

KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS
SPECIAL BOARD MEETING MINUTES
August 11th, 2022

A special meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Thursday August 11th, 2022, at 11:00 a.m. online via Zoom video communication platform and at 500 Mero Street, Frankfort, Kentucky.

MEMBERS PRESENT

Tim Cesario, Chair
Bruce Dudley
Kristi Elrod
Stephanie Raglin
Leon Heaton

MEMBERS ABSENT

Karyn Hascal
David Gearheart

DEPARTMENT OF PROFESSIONAL LICENSING

Daniel Leffel, Board Attorney
Tasha Stewart, Section Supervisor
Miranda Guarnieri, Board Administrator

OTHER GUESTS

Lee Ballard
Darryl McIntosh
Mary Betsy Devinney
Kaitlyn Chaney

CALL TO ORDER

Mr. Cesario called the meeting to order at 11:06 a.m.

MINUTES

Mr. Cesario made a motion to approve the July 8, 2022 regular meeting minutes and the July 20, 2022 special meeting minutes. Ms. Raglin seconded and the motion carried unanimously.

DPL REPORT

Tasha Stewart is our interim commissioner. Ms. Stewart states that our new commissioner will be here on September 1, 2022. Also, DPL is actively issuing Board members a state email address. This should be completed in the next few weeks.

FINANCIAL REPORT

The Board reviewed the June and July financial statements.

OLD BUSINESS

- Grandparenting forms – we must confirm the date that they were approved to supervise before Ms. Guarnieri processes the forms.
- Removing supervision agreements – yes, we can now remove a supervisor/supervisee from an agreement. Once the supervisor/supervisee removed the agreement, it will remove the other person from their eServices account.

NEW BUSINESS

- Form 20 – When a peer support application comes in, they must have their Form 20 filled out. Forty training hours must be complete prior to applying for the credential. Board approved ethics course will count but other trainings will not.

COMPLAINTS

Mr. Leffel made a motion for the Board to accept the complaints committees' recommendations and Mr. Heaton seconded and the motion carried unanimously.

LEGAL COUNSEL REPORT

Mr. Leffel mentioned as well that we are looking forward to the new state issued email addresses and we will know more soon.

Mr. Leffel made a motion to move for a closed session to speak to applicants and to review applications at 11:10a.m. and Ms. Raglin seconded the motion and the motion carried unanimously.

Ms. Elrod made a motion to return to an open session at 3:28p.m. and Ms. Raglin seconded and the motion carried unanimously.

APPLICATION REVIEW

CADC Application Review – Mr. Heaton made a motion to accept the Board’s application review and Ms. Elrod seconded the motion and the motion carried unanimously.

CADCAI Application Review – Ms. Elrod made a motion to accept the Board’s application review and Ms. Raglin seconded the motion and the motion carried unanimously.

CEU Application Review – Mr. Heaton made a motion to accept the Board’s application review and Ms. Elrod seconded the motion and the motion carried unanimously.

Extension Request – Mr. Heaton made a motion to accept the Board’s application review and Ms. Elrod seconded the motion and the motion carried unanimously.

LADC – Mr. Heaton made a motion to accept the Board’s application review and Ms. Elrod seconded the motion and the motion carried unanimously.

LCADC Application Review – Mr. Heaton made a motion to accept the Board’s application review and Ms. Elrod seconded the motion and the motion carried unanimously.

LCADCA Application Review – Mr. Heaton made a motion to accept the Board’s application review and Ms. Raglin seconded the motion and the motion carried unanimously.

RADPSS Application Review – Mr. Heaton made a motion to accept the Board’s application review and Ms. Raglin seconded the motion and the motion carried unanimously.

Reciprocity Application Review – Ms. Elrod made a motion to accept the Board’s application review and Mr. Dudley seconded the motion and the motion carried unanimously.

Remediation Plan – Mr. Heaton made a motion to accept the Board’s application review and Ms. Raglin seconded and the motion carried unanimously.

Re-examination Application Review – Ms. Raglin made a motion to accept the Board’s application review and Ms. Elrod seconded the motion and the motion carried unanimously.

Request to Provide Supervision – Ms. Raglin made a motion to accept the Board’s application review and Ms. Elrod seconded the motion and the motion carried unanimously.

Supervisory Agreement Application Review – Ms. Elrod made a motion to accept the Board’s application review and Mr. Dudley seconded the motion and the motion carried unanimously.

TCADC Application Review – Ms. Raglin made a motion to accept the Board’s application review and Mr. Heaton seconded the motion and the motion carried unanimously.

TRADPSS Application Review – Ms. Elrod made a motion to accept the Board’s application review and Ms. Raglin seconded the motion and the motion carried unanimously.

ONLINE SUBMISSIONS

Online Application Review – Ms. Raglin made a motion to accept the Board’s application review and Ms. Elrod seconded the motion and the motion carried unanimously.

TRAVEL

Ms. Elrod made a motion to accept travel and Ms. Raglin seconded the motion and the motion carried unanimously.

NEXT MEETING

Friday, September 9th at 10:00 a.m.

ADJOURN

Ms. Elrod made a motion to adjourn at 3:43 p.m. and Ms. Raglin seconded the motion and the motion carried unanimously.