

KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS
SPECIAL BOARD MEETING MINUTES
November 5, 2021

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, November 5, 2021 at 10:00 A.M. online via Zoom video communication platform and in-person via 500 Mero St, Frankfort, KY 40601, PPC Conference Room 127CW.

MEMBERS PRESENT

Tim Cesario, Chair
Leon Heaton
David Gearheart
Karyn Hascal
Bruce Dudley

DEPARTMENT OF PROFESSIONAL LICENSING

Kevin R. Winstead, Commissioner
Jamar Carter, Boards & Commissions S&P
Chessica Nation, Administrative Section Supervisor
Miranda Guarnieri, Boards & Commissions S&P
Kyle Ruschell, Executive Advisor

MEMBERS ABSENT

Kristi Elrod, Vice-Chair
Stephanie Raglin

OTHERS IN ATTENDANCE

Steven Hoeck
Jeremy Napier
Melissa Suttles
Mercedes Dehart
Yolanda Armstead
Carla Suttles

CALL TO ORDER

Board Chair Tim Cesario, called the meeting to order at 10:03am.

NEW BOARDS AND COMMISSIONS SUPPORT SPECIALIST INTRODUCTION

Kevin Winstead introduced Miranda Guarnieri as the new Boards & Commissions Support Specialist

MEETING MINUTES

Leon Heaton made a motion to approve the special meeting minutes from October 1, 2021 & October 13, 2021, Karyn Hascal

DPL REPORT

Commissioner Winstead recapped the board on the Senate Bill 150 extension, the 2022 Special Session, hybrid meetings and building requirements for members attending in-person

FINANCIAL REPORT

The board reviewed the September 2021 financial report with no additional questions

LEGAL COUNSEL REPORT

Updated the 201 KAR 35:070 to include the form number
Leon Heaton, Kevin Winstead, Kyle Ruschell, Karyn Hascal & Tim Cesario will review all drafts & make all necessary edits for board review.

OLD BUSINESS

Boards & Commissions Support Specialist Jamar Carter presented the board with dual licensure status within The Kentucky Board of Alcohol and Drug Counselors & recapped the 2022 board meeting dates.

NEW BUSINESS

The board discussed the application question pertaining to the CCS Reciprocity. The board will discuss the compliance with IC/RC (International Certification & Reciprocity Consortium) and follow-up next meeting. Board Chair will reach out to the Executive Director for Kentucky to attend the meeting.
Leon Heaton made a motion to defer the application, Karyn Hascal seconded the motion & the motion carried.

The board reviewed the PSS & CADC question, but no decision was made. The board request the licensee send in the Exam application, a detailed education breakdown & the PSS application with listed requirements.

Board Chair detailed the board on the remote proctoring exams process and ways to prevent cheating. Karyn Hascal made a motion to accept the exams in Kentucky, Leon Heaton second the motion & the motion carried.

The drafted “**APPLICATION FOR GRANDPARENTING AS A LICENSED CLINICAL ALCOHOL AND DRUG COUNSELOR**” was presented to the board for review. All updates will be handled by the Boards & Commissions Support Specialist & the updated draft will be presented during the next board meeting.

The board took a recess at 10:52am & reconvened at 11:04am.

COMPLAINTS

All deferred until the December 3, 2021 scheduled board meeting

Karyn Hascal made a motion to enter closed session at 11:33am, Leon Heaton second the motion & the motion carried.

APPLICATION REVIEW

Karyn Hascal moves and Leon Heaton seconds entering into closed session at 11:33am, pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding applications at which information protected by KRS 61.810(1)(k) may be discussed:

Leon Heaton moves and Kristi Elrod seconds returning to open session with no action taken.

Board Chair Tim Cesario announces time returned from closed session at 3:12pm

Temporary Registration Application Review

Karyn Hascal made a motion to approve 2 applications, Leon Heaton second the motion & the motion carried unanimously.

Temporary CADC Application Review

David Gearheart made a motion to approve 22 applications & defer 2. Karyn Hascal second the motion & the motion carried unanimously.

CADC Application Review

Leon Heaton made a motion to approve 8 applications & defer 1. Karyn Hascal second the motion & the motion carried unanimously

CADCA I Application Review

Karyn Hascal made a motion to approve 3 applications & defer 1, Leon Heaton second the motion & the motion carried unanimously

CADCA II Application Review

Leon Heaton made a motion to approve 1 application, Karyn Hascal second the motion & the motion carried unanimously

INACTIVE Request Review

Karyn Hascal made a motion to approve 1 application, Leon Heaton second the motion & the motion carried unanimously

LADC Application Review

Karyn Hascal made a motion to approve 1 application, Tim Cesario second the motion & the motion carried unanimously.

Leon Heaton was secluded during the review process

LCADCA Application Review

Leon Heaton made a motion to deny 1 application, Karyn Hascal second the motion & the motion carried unanimously

LCADC Application Review

Bruce Dudley made a motion to approve 2 applications. Leon Heaton second the motion & the motion carried unanimously

Continuing Education Application Review

Karyn Hascal made a motion to approve 10 CEU applications, Leon Heaton second the motion & the motion carried unanimously.

Inactive Request

Karyn Hascal made a motion to approve 1 request, Leon Heaton second the motion & the motion carried unanimously.

Re-examination Application Review

Leon Heaton made a motion to approve 7 application, Karyn Hascal second the motion & the motion carried unanimously

Renewal Application Review

Karyn Hascal made a motion to approve 4 renewals and defer 2, Leon Heaton second the motion & the motion carried unanimously.

Reciprocity Application Review

Karyn Hascal made a motion to approve 6 applications, Leon Heaton second the motion & the motion carried unanimously.

Supervisory Agreements (Paper)

Leon Heaton made a motion to approve 15 applications and defer 4, Karyn Hascal second the motion & the motion carried unanimously.

LCADC-10/13/2021

Leon Heaton made a motion to approve 1 application from 10/13/2021 Karyn Hascal second the motion & the motion carried unanimously.

Retired Request

Karyn Hascal made a motion to approve 6 applications, Leon Heaton second the motion & the motion carried unanimously.

ONLINE SUBMISSIONS

- Online Applications
- Requests to Change Supervisors
- Supervision Annual Reports
- Renewal & Extension Request

David Gearheart made a motion to approve all online application submission. Karyn Hascal second the motion & the motion carried unanimously

TRAVEL:

Leon Heaton made a motion to approve travel for all member attending today's board meeting in person. Bruce Dudley second the motion & the motion carried unanimously

NEXT MEETING:

Friday, December 3, 2021 @ 10:00am

ADJOURN:

Leon Heaton made a motion to adjourn the meeting at 3:30pm with no additional items to discuss. Karyn Hascal second the motion & the motion carried unanimously.

Kentucky Board of Alcohol and Drug Counselors – Tim Cesario, Board Chair
Minutes prepared by Jamar Carter, Boards and Commissions Support Specialist