

**KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS  
SPECIAL BOARD MEETING MINUTES  
October 13, 2021**

A special meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Wednesday, October 13, 2021 at 8:00 A.M. online via Zoom video communication platform and in-person via 500 Mero St, Frankfort, KY 40601, PPC Conference Room 127CW.

**MEMBERS PRESENT**

Tim Cesario, Chair  
Kristi Elrod, Vice-Chair  
Leon Heaton  
David Gearheart

**DEPARTMENT OF PROFESSIONAL LICENSING**

Kevin R. Winstead, Commissioner  
Jamar Carter, Boards & Commissions S&P  
Chessica Nation, Administrative Section Supervisor  
Leah Boggs, Executive Advisor

**MEMBERS ABSENT**

Bruce Dudley  
Karyn Hascal  
Stephanie Raglin

**OTHERS IN ATTENDANCE**

Kenneth Howe

**CALL TO ORDER**

Board Chair Tim Cesario, called the meeting to order at 8:21am.

**OLD BUSINESS**

The board revisited the Counselor of the Year nominations with no objections.

**APPLICATION REVIEW**

Leon Heaton moves and Kristi Elrod seconds entering into closed session at 8:25am, pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding applications at which information protected by KRS 61.810(1)(k) may be discussed:

Leon Heaton moves and Kristi Elrod seconds returning to open session at 9:05am.

**Temporary Registration Application Review**

No applications to review

**TRADPSS Application Review**

Leon Heaton made a motion to approve 1 application, Kristi Elrod second the motion & the motion carried unanimously.

**Temporary CADC Application Review**

Leon Heaton made a motion to approve 26 applications & defer 4. Kristi Elrod second the motion & the motion carried unanimously.

**CADC Application Review**

Leon Heaton made a motion to approve 7 applications & defer 2. Kristi Elrod second the motion & the motion carried unanimously

**CADC I Application Review**

Leon Heaton made a motion to approve 1 application, Kristi Elrod second the motion & the motion carried unanimously

**INACTIVE Request Review**

Leon Heaton made a motion to approve 1 application, Kristi Elrod second the motion & the motion carried unanimously

**LADC Application Review**

No applications to review

**LCADCA Application Review**

Kristi Elrod made a motion to approve 4 applications & defer 1. Leon Heaton second the motion & the motion carried unanimously

**LCADC Application Review**

Kristi Elrod made a motion to approve 9 applications & defer 3. Leon Heaton second the motion & the motion carried unanimously

**Request to Provide Supervision Application Review**

No applications to review

**Continuing Education Application Review**

Kristi Elrod made a motion to approve 49 CEU courses & defer 4. Leon Heaton second the motion & the motion carried unanimously.

**Inactive Request**

Leon Heaton made a motion to approve 1 request, Kristi Elrod second the motion & the motion carried unanimously.

**Re-examination Application Review**

No applications to review

**Renewal Application Review**

Leon Heaton made a motion to approve 10 renewals, Kristi Elrod second the motion & the motion carried unanimously.

**Reciprocity Application Review**

Leon Heaton made a motion to approve 10 applications, Kristi Elrod second the motion & the motion carried unanimously.

**Supervisory Agreements (Paper)**

Leon Heaton made a motion to approve 12 applications, Kristi Elrod second the motion & the motion carried unanimously.

**Supervision Annual Reports and Evaluations (Paper)**

Leon Heaton made a motion to approve 11 applications & defer 2. Kristi Elrod second the motion & the motion carried unanimously.

**ONLINE SUBMISSIONS**

- Online Applications
- Requests to Change Supervisors
- Supervision Annual Reports
- Renewal & Extension Request

Kristi Elrod made a motion to approve all online application submission. Leon Heaton second the motion & the motion carried unanimously

**TRAVEL:**

Kristi Elrod made a motion to approve travel for Tim Cesario, Leon Heaton second the motion & the motion carried unanimously

**NEXT MEETING:**

Friday, November 5, 2021 @ 10:00am

**ADJOURN:**

David Gearheart made a motion to adjourn the meeting at 9:30am with no additional items to discuss. Leon Heaton second the motion & the motion carried unanimously.

**Kentucky Board of Alcohol and Drug Counselors – Tim Cesario, Board Chair**  
Minutes prepared by Jamar Carter, Boards and Commissions Support Specialist