



KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS
Department of Professional Licensing

SPECIAL BOARD MEETING AGENDA – September 16, 2022 @ 10:00 a.m.

This will be a Special meeting. Discussions and action at the meeting are limited to items listed on the agenda.

A special meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, September 16, 2022 at 10:00 a.m. online via Zoom video communication platform and at 500 Mero Street, Frankfort, Kentucky.

MEMBERS PRESENT

Tim Cesario, Chair

Bruce Dudley

Kristi Elrod

Leon Heaton

Karyn Hascal

David Gearheart

MEMBERS NOT PRESENT

Stephanie Raglin

DEPARTMENT OF PROFESSIONAL LICENSING

Kristin Lawson, Commissioner

Tasha Stewart, Section Supervisor

Miranda Guarnieri, Board Administrator

Daniel Leffel, Board Attorney

MEMBERS OF THE PUBLIC

Kimberly Cox

Brad Williamson

John Ferguson

JoEllen Berry

Cheyenne Hubbard

Jack Johnson

CALL TO ORDER

Mr. Cesario called the meeting to order at 10:12 a.m.

MINUTES

Mr. Dudley made a motion to approve the August 11, 2022 special meeting minutes. Ms. Hascal seconded the motion and the motion carried unanimously.

FINANCIAL REPORT

The Board reviewed the August financial statement.

DPL REPORT

We have a new commissioner, Kristen Lawson. We are happy to have her!

OLD BUSINESS

- Ms. Elrod made a motion to enter closed session to include Board Counsel and the Board Administrator pursuant to KRS 61.810(1)(j)(k) for applicants to speak on their behalf. Motion seconded by Ms. Hascal, carried. The Board entered closed session at 10:16a.m.
- Ms. Hascal made a motion to enter back into open session at 11:01a.m. and Ms. Elrod seconded and the motion carried unanimously.

NEW BUSINESS

- The next supervision training is next week at the KAAP Conference. We will schedule the following supervision training for December 16th, 2022 and will cancel the October 20th training date. We will also host a supervision training at the Kentucky School in March.
- Motion by Ms. Elrod for the Board to send Mr. Heaton to the IC&RC conference in Florida. Ms. Hascal seconded and the motion carried unanimously.
- Ms. Hascal made a motion to allow Ms. Guarnieri to send a letter to all credential holders so they can nominate someone for a Counselor of the Year. Ms. Guarnieri is to also order a plaque for this honor. Ms. Elrod seconded and the motion carried unanimously.

- Motion by Ms. Elrod for our staff to always put the KAAP conference information on our ADC website. Ms. Hascal seconded and the motion carried unanimously.
- The meeting dates for the year of 2023 are as follows:
 - January 6, 2023
 - February 3, 2023
 - March 3, 2023
 - April 14, 2023
 - May 12, 2023
 - June 2, 2023
 - July 7, 2023
 - August 4, 2023
 - September 8, 2023
 - October 6, 2023
 - November 3, 2023
 - December 1, 2023

All meetings will take place at 10:00a.m. with the Complaints Committee meeting at 9:00a.m. on the same date.

COMPLAINTS

The Complaints Committee did not meet this month but will resume with its normally scheduled meeting on October 7, 2022.

LEGAL COUNSEL REPORT

Mr. Leffel stated that the ky.gov email addresses should be administered soon to all the Board members.

Mr. Heaton made a motion to enter closed session to include Board Counsel and the Board Administrator pursuant to KRS 61.810(1)(j)(k) for the Board to review applications. Motion seconded by Ms. Elrod, carried. The Board entered closed session at 11: 29 a.m.

Ms. Hascal made a motion to return to open session at 2:20p.m. and Ms. Elrod seconded and the motion carried unanimously.

APPLICATION REVIEW

Ms. Elrod made a motion to accept all online and paper applications and Mr. Heaton seconded and the motion carried unanimously.

TRAVEL

Ms. Elrod made a motion to accept travel and Ms. Hascal seconded the motion and the motion carried unanimously.

NEXT MEETING

Friday, October 7, 2022 at 10 a.m.

ADJOURN

Ms. Elrod made a motion to adjourn at 2:21p.m. Ms. Hascal seconded the motion and the motion carried unanimously.