

KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES
May 1, 2015

A regular meeting of the Kentucky Board of Certification of Alcohol and Drug Counselors was conducted on Friday, May 1, 2015 at the Office of Occupations and Professions 911 Leawood Drive, Frankfort, Kentucky 40601

Members Present

Geoff Wilson, Chair
Todd Trumbore, Vice Chair
Theodore Godlaski
Timothy Cesario
Karyn Hascal

Occupations and Professions

Kelly Walls, Board Administrator
Vickie Logan, Operations Section
Robin Vick, Administrative Section Supervisor

Others in Attendance

Matt James – Board Counsel (fill in)
Mack Bell – Board Investigator
Jane Oliver
Shelia Schuster, Ph.D.
Terry Reams

Members Absent

Kenneth Hemphill
Lisa Lee

Mr. Wilson called the meeting to order at 10:05 a.m.

Minutes

Mr. Godlaski made a motion to accept the April 10, 2015 minutes.
Mr. Cesario seconded the motion. Motion carried unanimously.

Financial Statement

The financial statements were unavailable at this time.

O&P Update

The Board viewed the May report. Ms. Logan discussed the changes in staff phone numbers, including Ms. Walls' new phone number.

Ms. Logan discussed the new Financial Report "Cheat Sheet" which lists and defines the revenue codes for a better understanding of the board's Financial Reports.

Old Business

- Mr. Wilson provided a licensure update and noted the end of June is when finalizing will occur.
- Mr. Trumbore provided an IC&RC update. Mr. Trumbore will have a formal report next month.

New Business

- KHEAA letter: After review, Mr. Trumbore made a motion for the Board to notify a certificate holder in advance that renewal will not be possible until the Board receives notice from KHEAA of satisfactory standing. Motion was seconded by Mr. Trumbore. Motion carried.
- IC&RC Comments Request: Board members will e-mail comments.
- E-mail concerning licensure: The Board will actively consider the questions as the regulations are drafted.
- E-mail regarding service: TAP 21 should be referred to regarding scope of practice.

- Complaint Committee/Board Counsel Report

- Complaint #1004 – Ongoing
- Complaint #1208 – Ongoing
- COM-000000348 – Resolved. No action taken.

Application Review

Mr. Trumbore made a motion to accept the Applications recommendations as specified below:

- Heather Jackson – Deferred
- Hope King – Deferred
- Shantel Stevenson – Deferred
- Julia Dague - Deferred

Ms. Hascal seconded the motion to accept these recommendations. Motion carried.

Deferred – Resubmitted Review

Mr. Trumbore made a motion to accept the Applications recommendations as specified below:

- Jerome Tomlian – Approved
- Mary Hicks - Approved

Ms. Hascal seconded the motion to accept these recommendations. Motion carried.

Renewal Review

Mr. Godlaski made a motion to accept the Application for Renewal recommendations as specified:

- Sherri Gibbs – Approved
- Heather Pauline – Approved
- Christie Turner – Approved
- Margaret Wheatley - Approved

Mr. Trumbore seconded the motion. Motion carried.

Reciprocity Review

Ms. Hascal made a motion to accept the Application for Reciprocity recommendations as specified:

- Brain Dearing – Deferred
- Randall LeBo Schlegel - Deferred

Mr. Godlaski seconded the motion. Motion carried.

Reinstatement Review

Mr. Trumbore made a motion to accept the Application for Reinstatement recommendations as specified:

- Jim Allen Baum - Approved

Ms. Hascal seconded the motion. Motion carried.

Continuing Education Application Review

Mr. Godlaski made a motion to accept the Applications recommendations for Continuing Education as specified below:

- The Ridge Behavioral Health System – 4th Annual Supporting Families Summit – Approved 4.0 hours
- The Ridge Behavioral Health System – KASAC Annual Spring Conference – Approved 6.0 hours
- University of Southern Indiana College of Nursing & Health Professions – 32nd Annual Institute for Alcohol and Drug Studies – Approved 19.75 hours
- Comprehend Inc. – Seeking Safety: An Evidenced Based Model for Trauma & Addiction – Approved 5.50 hours

Ms. Hascal seconded the motion. Motion carried unanimously

Travel

Ms. Hascal made a motion to approve payment of travel expenses for eligible members. Mr. Cesario seconded the motion. Motion carried unanimously.

Mr. Trumbore made a motion to allow Terry Reams and Dr. Sheila Scheuster to file travel and per diem expenses as they advise the Board in the writing of the regulations. Mr. Godlaski seconded the motion. Motion carried.

Regulation Review

The Board reviewed and discussed regulatory changes pertaining to HB 92.

Adjourn

Ms. Hascal made a motion to adjourn. Mr. Godlaski seconded. Motion carried unanimously.

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Next Meeting

Special Meeting for Regulation Review – May 11, 2015 and May 18, 2015 @ 10:00 a.m.
Regular Board Meeting – June 5, 2015 @ 10:00 a.m. Committees meet at 9:30 a.m.

Kentucky Board of Certification of Alcohol and Drug Counselors
Geoff Wilson, Board Chair

Minutes prepared by Kelly Walls, Board Administrator